

**Minutes of the Virtual Berrynarbor Parish Council meeting held on Tuesday, 8th December 2020 at 7.00pm via Zoom**

Present: Cllrs A Stanbury (Chairman), G Bacon, J. Beer, A Coppin, M Johns and B Joyce, J Latham, N Wright and District Cllr J Tucker,  
Ms S Petters Parish Clerk

5 Members of the public

2012/01 **Apologies**

Apologies received from DCC Cllr Andrea Davis.

2012/02 **Declarations of interest**

Cllrs A. Stanbury, G Bacon, and A Coppin declared a Personal and Prejudicial Interest in Agenda item 6a.

2012/03 **Public Participation**

All 5 attending members of public were given opportunity to speak for 3 minutes and 2 members of the public chose to do so.

RGW raised concerns over the large expansion of Berrynarbor Park, trees cut down and ground works which appears to be continuing, contravening planning He had seen plans for 22/23 units in addition to the 43 units currently on the site. The NDC site license specifies a maximum of 55 units. He stated that the freshwater tank and cess pit is inadequate for the development.

The information was noted and the item was on the agenda (item 6b.i) for further discussion.

AF raised three issues.

Berrynarbor Car Park – He stated that parking capacity in the car park would not reduce if parking exemptions were given because those cars are already parking there. Parking exemptions would stop people getting a ticket or driving around looking for spaces in the village.

Hedges are overgrown and require attention, specifically at Pitt Hill. There were also potholes in the Castle Hill and Bridge Lane roads.

There is a need for a walkway along Mill Lane to safeguard pedestrians, particularly those with pushchairs and dog walkers.

The information was noted.

Cllr Bacon spoke on behalf of a parishioner who wrote to express support for the boules pitch proposal, stating that many people in the village also support this.

The feedback was noted.

- 2012/04 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 10<sup>th</sup> November 2020.**  
Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on the 10<sup>th</sup> November as a correct record.
- 2012/05 **To receive reports from:**
- a. Police**  
All reports received are on the council's website.
  - b. County Cllr. Miss A Davis**  
Cllr Davis was unable to attend the meeting but the full report was made available prior to the meeting and is available on the council's website. The report was noted.
  - c. District Cllr. J. Tucker.**  
Cllr Tucker continues to regularly email information for councilors which the clerk passes on. Cllrs were invited to ask Cllr Tucker about any of the content. He apologised for disruption to some NDC refuse collections. Regrettably 2 staff are off and 20 isolating due to Covid -19 so this has interfered with the rounds. He advised householders to leave refuse out just for the following day because NDC will try to collect again, if it is not collected then to please take back in until the next usual collection.  
  
He reminded that the Berrynarbor Parish Council grant application had not been confirmed as received. The Berrynarbor clerk is following this up.
  - d. Play Area Inspections**  
Cllr Bacon reported that the cement base for the bench is complete and the tree stump has been removed.  
The grass is growing nicely through the matting  
Swing is in process of being painted  
Fence in recreation field is damaged and leaving a gap to treatment works. SWW have been contacted. Cllr Stanbury raised a safety concern and requested the clerk to follow up with SWW.  
A broken swing chain has been fixed.
  - e. Manor Hall**  
Nothing to report.
  - f. Footpaths**  
Cllr Bacon reported that the footpaths have been checked and most are fine.  
Tree works on no. 20 has been completed  
There had been a concern raised on No.16 which has been checked and is fine.  
No. 5 to the beach is fenced off, pending repairs to the steps. Work will not start until the spring.
  - g. Dog Exercise**  
Cllr Wright reported that dog mess is increasing, he picks this up constantly and requests that all dog owners heed the signs and clear up after their own dogs.

**h. Grit Bins/Roads**

Cllr Coppin reported that he regularly checks and has stocked the salt and sand supplies for the coming winter.

Cllr Bacon reported some fly tipping that has been dealt with.

Cllr Stanbury reminded everyone to report potholes and fly tipping on roadside through NDC website.

**i. Meetings/events attended by Councillors/Clerk**

None to report.

2012/06 **Planning and Planning Correspondence**

72345 – 72351 & 72356 at Stowford Farm Meadows Berrynarbor. Applicant - Time GB Group Ltd.

Cllrs Bacon and Coppin and Stanbury had declared a Personal and Prejudicial Interest and took no part in the discussions.

Cllr Johns chaired.

Additional information had been made available by the planning officer confirming that there had been a breach of conditions for a long time and the owners are now applying for lawful development certificate to rectify.

It was **resolved** with no votes to the contrary to make no comment.

Alleged unauthorised developments at Berrynarbor Park.

Cllr Stanbury summarised the works and stated that a number of complaints have been submitted and there were a number of agencies involved.

Cllr Tucker confirmed there is licensing officer, environmental officer and planning enforcement involvement. Communication from NDC to the owners has requested work is stopped and a planning application is submitted within two months. Cllr Tucker also requested Berrynarbor Council to write to NDC enforcement, expressing additional strong concern to escalate the matter to a legal stop notice.

He also clarified that the sign is included in the NDC correspondence.

It was **resolved**, with no votes to the contrary to write to NDC expressing Berrynarbor Parish Councils grave concerns, requesting a legal stop notice.

Cllr Tucker left the meeting.

Alleged unauthorised developments at Watermouth Cove Holiday Park.

Cllr Stanbury summarised the unauthorised developments and confirmed that planning enforcement had been notified.

## 2012/07 Payments & receipts

66	British Gas	Toilets electricity	48.98
67	Willows Nursery	Living Willow	269.50
68	Design Shop	Purchase of replacement sign	114.00
69	ICO	Annual certification	35.00
	Berrynarbor	Account paid to 23/11 - Cleaning	
70	Community Shop	materials	50.02
71	Sue Petters	Zoom Monthly fee (Nov& Dec)	28.78
72	Sue Petters	Clerks Expenses -Travel x 2 + Postage	46.10
73	Simon Partridge	Cleaning	100.00

**Payments Total** **£692.38**

16 Interest 0.11

**Receipts Total** **£0.11**

It was **resolved** with no votes to the contrary, to approve the above payments and receipts.

## 2012/08 21/22 Draft Budget report

The process for setting next year's budget was discussed.

Cllr Bacon asked if the elections budget should be increased, prompting a discussion about the costs related to elections and previous years budgets. Queries was clarified from records.

Cleaner costs, toilet refurbishment and playing field budget lines, were queried and clarified to Cllrs satisfaction.

Clerk drew Cllrs attention to recruitment line and the budget line covering miscellaneous other costs.

It was agreed that the SW ambulance contract for the defibrillator is 3 yearly and it would be helpful for budgeting to have an annual contract.

It was **resolved** with one vote to the contrary to increase the election budget line for 21/22 to £4000

It was **resolved** with no votes to the contrary that +.

2012/09 20/21 Renewal of Berrynarbor Parish Council ICO annual registrations was noted.

19/20 External Audit certification was noted.

2012/10 Trees report received and discussed.  
It was **resolved** with no votes to the contrary to include £200 for tree removal in the 21/22 budget  
It was **resolved** with no votes to the contrary that a tree survey will be procured. The clerk to seek quotes to present to council.

2012/11 A request was received from SWW Heritage Trust for North Devon Records Office to all parish councils for a donation to allow the service to continue.  
It was **resolved** with no votes to the contrary a donation of £50 to be sent.

2012/12 **Councillors Questions and Requests.**  
Cllr Joyce raised that her suggestions for the poster advertising the car park consultation had not been taken into account. A discussion ensued and it was agreed that on request this could be put on the agenda for January for review and decision.

Cllr Beer checked that a card had been sent. She also raised that members of the public do not always identify themselves via Zoom video. It was noted that phone call attendances are accepted without identification.

Cllr Johns requested representation from Berrynarbor Parish Council to be sent to NDC planning enforcement regarding the wall works at Brackenbury House. It was agreed that Cllr Johns will send the information to the Clerk. Cllr Stanbury clarified the process for individuals to report alleged planning issues.

**Meeting ended at 8.52pm.**

Signed..... Dated:.....