

Minutes of the Virtual Berrynarbor Parish Council meeting held on Tuesday, 8th September 2020 at 7.00pm via Zoom

Present: Cllrs A Stanbury (Chairman), G Bacon, J Beer, A Coppin, M Johns and B Joyce, J Latham and L Lowe
Devon County Cllr Miss A Davis
District Cllr J Tucker
Mrs V Woodhouse, Parish Clerk
Ms S Petters

5 Members of the public

2009/01 **Apologies**
Cllr N Wright.

2009/02 **Declarations of interest**
Cllr Latham declared a Disclosable Pecuniary Interest in Item 2009/09 Application 72049 as it is her property.

Cllr Bacon declared a Personal and Prejudicial Interest in Item 2009/09 Application 72049 as the applicant is a family member.

2009/03 **Public Participation**
A member of the public reiterated her parking issues and again explained that she had spoken to NDC and been informed that she can park in the car park if the Parish Council sends an email to agree and asked that the Parish Council does send this email.

A member of the public who was also the applicant spoke in support of application 72049, he explained that it is an agricultural building that is no longer required for farming use.

2009/04 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 11th August 2020**
Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary and one abstention, to approve and sign the minutes of the meeting held on the 14th July 2020 as a correct record.

2009/05 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

The public, Cllrs Davis and Tucker and Ms Petters left the meeting.

PART B

2009/06

Staffing Issues

It was **resolved**, with no votes to the contrary, to ratify the appointment of Sue Petters as the Parish Clerk & Responsible Financial Officer and to offer the position on SCP8.

The Council invited Ms Petters to re-join the meeting and congratulated her on her appointment.

2009/07

It was **resolved** to re-admit the press and public.

The public, Cllrs Davis and Tucker returned to the meeting.

2009/08

To receive reports from:

- **Police**

It was noted that the report was available on the website.

- **County Councillor Miss A Davis**

Cllr Davis explained that it had been August recess and therefore not a lot to report. Cllr Davis explained that the children have gone back to school with a 90% return rate compared to the normal rate of around 96% for September so not much lower than normal. Cllr Davis explained that there would be delays on the Link Road whilst tree works are undertaken and night time road closures in due course. Cllr Davis reported that COVID-19 cases in Devon are rising and reminded everyone to socially distance, wear masks and wash hands regularly. It was noted that flu vaccinations are now available.

Cllr Coppin asked about the cleaning regime for the drains in the parish. Cllr Davis explained that they are rural so are cleared annually and urged members to report any blocked drains via the website. It was noted that the Barnstaple system had been overwhelmed when it flooded and it was not due to blocked drains, although having been overwhelmed they would now need to be cleared again due to the debris.

Cllr Davis left the meeting.

- **District Councillor J Tucker**

Cllr Tucker explained that he has again circulated a lot of correspondence from the District Council and explained that the District Council will have a shortfall in income due to the pandemic. Cllr Tucker informed members that the Government is consulting on changes to the planning system which appears to benefit large developers and rural communities have been forgotten. Cllr Tucker explained that his main concern is around affordable housing and the lack of restrictions or housing for young local people.

- **Play Area Inspections**

- i. To receive update on painting of the play equipment in the Manor Hall Play Area and consider any actions therefrom

Cllr Bacon reported that the equipment had still not been painted, Cllr Bacon believed that Cllr Wright had bought the paint but requested that quotes are sought if it is not painted in the next week or two as it has been highlighted on the annual play inspections. Cllr Johns confirmed that he would have a look at painting the equipment and Cllr Bacon would chase Cllr Wright.

Cllr Bacon reported that the entrance to the Manor Hall Play Area is slippery and requires weed killing.

It was noted that Cllr Coppin will change the chains on the swings in the Manor Hall Play Area and the Council's contractor had been asked to secure the bench.

Cllr Bacon further reported that the contractor had cut back the brambles in the Recreation Field ready for the new play equipment.

- **Manor Hall**

Cllr Johns reported that the AGM scheduled for mid-September has been put back to the 21st October and the Committee is still deciding the way forward with the windows.

- **Footpaths**

Cllr Bacon explained that she had looked at the restricted byway 27 and the pathway is clear but there are vehicles either end which she is unsure if they are on private land or the byway – it was noted that this had been reported to DCC Rights of Way. Cllr Bacon reported that some paths had been cut but some are still blocked and they were trying to clarify with DCC the works that they would undertake.

- **Dog Exercise**

It was reported that the pallets and posts were still on site.

- **Grit Bins/Roads**

None.

- **Meetings/events attended by Councillors/Clerk**

None.

2009/09

Planning and Planning Correspondence

Cllr Latham declared a Disclosable Pecuniary Interest and was removed from the meeting for the following item.

Cllr Bacon declared a Personal and Prejudicial Interest in the following item

and requested permission from the Chairman to remain in the meeting in accordance with the Council's adopted Code of Conduct but not take part in the vote, the Chairman consented.

72049 Conversion of barn to dwelling and associated works at the Barn Woolscott Barton, Ilfracombe
Applicant: Mr and Mrs Latham

It was **resolved**, with no votes to the contrary and one abstention from Cllr Bacon, to recommend APPROVAL.

Cllr Latham returned to the meeting.

72012 Installation of Padel Court in garden at The Old Rectory, Berrynarbor, Ilfracombe
Applicant: Mr and Mrs Singer

The Parish Council has reservations about the noise nuisance of a Padel Court and would request that the North Devon Council seeks further advice on this aspect of the proposal. The Parish Council supports the comments made by the AONB and would request that, if the North Devon Council is minded to approve this application a condition is placed on the application that lights cannot be erected around the court without a further planning application being submitted.

2009/10

Payments and Receipts

The following payments were received:

PAYMENTS

40. September Salaries	£317.10
41. HMRC PAYE September	£79.40
42. Zoom Monthly Fee, September	£14.39
43. Stationery	£42.71
44. Indeed Advertising Fee	£72.81
45. The Design Shop, COVID-19 Signage	£42
46. Park Heating Solutions, Water Fountain Repair	£170
47. The Play Inspection Company, Annual Play Inspections	£180

Payments total: £918.41

RECEIPTS

Western Power Wayleave	£2.90
Interest	£0.44

Receipts total: £3.34

It was **resolved**, with no votes to the contrary, to approve the above payments and receipts.

Cllr Tucker left the meeting.

2009/11

Berrynarbor Car Park

a) To receive further information on exemptions/residents parking permits
Members were informed that the Car Parking Manager at NDC had confirmed that parking permits would require a change to the traffic regulations and incur a cost to administer, the Parish Council could apply for concessions for residents and this would prevent parking penalty notices, however, it would need to be a fair system for parishioners. Members discussed the options and agreed that any concessions should be fair for all parishioners and the Council would need to understand who qualifies for a concession and how many spaces would need to be allocated for concessions, the car park is full most days and there needs to be careful management/criteria that is fair for all. It was felt that the only way to ensure fairness for all residents is to consult and it was agreed that this consultation should be undertaken as quickly as possible. It was **resolved**, with no votes to the contrary, for Cllr Stanbury to lead on a consultation for concessions and permits for the future.

b) To receive update on lease for the car park
Members were informed that a response to the Parish Council's queries was still being sought from NDC.

2009/12

Play Inspections

a) to receive annual play inspections
the reports were circulated to members prior to the meeting, it was noted that the fence in the Recreation Field that had been highlighted as a hazard looked as though it had been cut and required replacing with some wire. The shed has a lip where the doors were and someone should be able just to pull this off. It was agreed to go back to the Wicksteed about the splits in the wooden equipment as this should still be under guarantee. It was agreed that Cllr Stanbury would speak to the Council's contractor about securing the benches.

b) to consider play inspections for 2021
It was **resolved**, with no votes to the contrary, to book the annual play inspection for 2021.

2009/13

Local Flood Risk Management Strategy

It was resolved, with no votes to the contrary, to place this item on the October Agenda.

2009/14

To consider fencing works in the Recreation Field/Dog Exercise Area (Cllrs Bacon and Stanbury to report)

Cllr Stanbury reported that he had requested quotations and it was agreed to place this item on the October Agenda.

2009/15 **Councillors Questions and Requests**

Cllr Bacon reported that the notice board in the car park requires a varnish and asked if she could varnish – this was agreed and no objections raised.

Cllr Coppin asked when the Parish Council would be able to hold physical meetings. It was noted that the regulations to allow virtual meetings were in place until May 2021, the advice is still to hold virtual meetings as gatherings of more than 30 people is against the law and Parish Council cannot exclude members of the public or press from meetings as meetings must be open to the public and press by law. Virtual meetings would continue until the law and Government restrictions allow.

2009/16 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

The public left the meeting.

PART B

2009/17 **HM Courts & Tribunal Service/ICO – to receive update and consider latest correspondence and any actions arising therefrom**

Members were informed that the solicitor had responded to all necessary correspondence and was now awaiting a date for the tribunal. It was **resolved**, with no votes to the contrary, to note the current position.

Meeting ended at 8.58pm.

Signed..... Dated:.....