



BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE

FIRSTONE, YARNSCOMBE, BARNSTAPLE, EX31 3LW,

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To: Councillors G Bacon, J Beer, A Coppin, M Johns, B Joyce, J Latham, L Lowe, A Stanbury and N Wright.

You are hereby summoned to attend the Parish Council meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 14th July 2020 via Zoom**
<https://us02web.zoom.us/j/84444726758> at 7.00pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend, please use the above link or contact the Clerk for telephone options.

Mrs Victoria Woodhouse BA (Hons)
Clerk to the Council

Date of issue: 8th July 2020

AGENDA

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
4. **Minutes**
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 9th June 2020 (Attached for Cllrs).
5. **To receive reports from/regarding:**
 - a) **Police** (July report available on website)
 - b) **County Councillor Miss A Davis**
 - c) **District Councillor J Tucker**
 - d) **Play Area Inspections**
 - e) **Manor Hall.**
 - f) **Footpaths**
 - g) **Dog Exercise**
 - h) **Grit Bins/Roads**
 - i) **Meetings/events attended by Councillors/Clerk**
6. **Planning & Planning Correspondence**
71611 Variation of condition 6 (use restriction) attached to planning permission 65759 to allow unit 5 to be used as residential use
Location: The Fold Yard, Ilfracombe
Applicant/Agent: Mr and Mrs Davies
[Link to Application](#)

6.1 Notification of Planning Enforcement Appeal

APP/X1118/C/20/3249509 Unauthorised Material Change of Use – industrial use of a portacabin at Pinetree Lodge, Thornlands, Combe Martin EX34 0NT

7. Payments and Receipts

To approve payments and receipts to date (information to follow)

8. Annual Governance and Accountability Return 2019/20

- a) To discuss and agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 2019/2020 (attached).
- b) To receive and agree the Accounting Statements contained within the Annual Governance and Accountability Return 2019/2020 along with the Internal Auditor's Report (attached).
- c) To consider and agree the Annual Governance and Accountability Return for 2019/2020 (attached).

9. To Receive Options Appraisal for delivering the affordable housing required following the Householder's Survey (information attached for Cllrs – the Rural Housing Enabler will be in attendance)

10. To consider re-opening of Play Areas in Berrynarbor (information attached for Cllrs)

11. To consider re-opening of the Public Toilets in Berrynarbor (information attached for Cllrs)

12. To consider Grant Award to Berry in Bloom (information attached for Cllrs)

13. To receive update on grass cutting in the Recreation Field and Dog Exercise Area and consider additional cuts

14. To consider the Model Code of Conduction Consultation ([Link to Consultation](#))

15. To Consider Community Priorities for S106 Purposes (information attached for Cllrs)

16. To review the Parish Council's Risk Assessments for 2020/2021 (information attached for Cllrs)

17. Councillors Questions and Requests

18. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

PART B

19. Staffing Matters

- a) To receive letter of resignation
- b) To consider and agree recruitment procedure and documentation

20. HM Courts & Tribunal Service/ICO – to receive update and consider latest correspondence and any actions arising therefrom