



## BERRYARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE

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**TO: Councillors Mrs G Bacon, A Coppin, M Johns, B Joyce, J Latham, Mrs L Lowe, A Stanbury and N Wright.**

You are hereby summoned to attend the Parish Council meeting of Berryarbor Parish Council, which will be held on **Tuesday, 12<sup>th</sup> May 2020 via Zoom** <https://us02web.zoom.us/j/85187104537> at 7.00pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend, please use the above link or contact the Clerk for telephone options.

**Mrs Victoria Woodhouse BA (Hons)  
Clerk to the Council**

Date of issue: 6<sup>th</sup> May 2020

### AGENDA

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation**  
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
4. **Minutes**  
To approve and sign the Minutes of the Berryarbor Parish Council meeting held on Tuesday, 14<sup>th</sup> April 2020 (Attached for Cllrs).
5. **To consider the adoption of supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings and note procedures for virtual meetings** (information to follow)
6. **Co-option**  
To consider applications for Co-option of Councillor (information to follow)
7. **To receive reports from/regarding:**
  - a) **Police** (April report available on website)
  - b) **County Councillor Miss A Davis**
  - c) **District Councillor J Tucker**
  - d) **Play Area Inspections**
  - e) **Manor Hall.**
  - f) **Footpaths**
  - g) **Dog Exercise**
  - h) **Grit Bins/Roads**
  - i) **Meetings/events attended by Councillors/Clerk**

8. **Planning & Planning Correspondence**  
Planning Decisions: The Planning Authority has given Approval for:  
**71320** Removal of existing conservatory together with erection of single storey and two storey extension at the Knapps, Barton Lane, Berrynarbor  
Applicant: Mrs Coles
9. **Payments and Receipts**  
To approve payments and receipts to date (information to follow).
10. **To review the Council's Asset Register** (information enclosed for Cllrs)
11. **To Review the Council's Statement of Internal Control for the financial year 2019-2020 in accordance with the Accounts and Audit Regulations 2015** (information enclosed)
12. **To consider Quotations for Renewal of the Parish Councils Insurance**
13. **Councillors Questions and Requests**
14. **To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

#### **PART B**

15. **HM Courts & Tribunal Service/ICO –**
  - a) **To note extension of Direction for a General Stay** (information will be circulated to Cllrs)
  - b) **To receive and consider response from the Parish Council's Insurance Company** (information will be circulated for Cllrs)