



## BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE

FIRSTONE, YARNSCOMBE, BARNSTAPLE, EX31 3LW,

TEL: 07815 665215 E-MAIL: [clerk@berrynarborparishcouncil.org.uk](mailto:clerk@berrynarborparishcouncil.org.uk)



**TO: Councillors Mrs G Bacon, Mrs S Barten, A Coppin, M Johns, B Joyce, J Latham, Mrs L Lowe, A Stanbury and N Wright.**

You are hereby summoned to attend the Parish Council meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 10<sup>th</sup> March 2020 in the Manor Hall, Birdswell Lane, Berrynarbor** at 7.00pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Mrs Victoria Woodhouse BA (Hons)**  
**Clerk to the Council**

Date of issue: 4<sup>th</sup> March 2020

### AGENDA

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation**  
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
4. **Minutes**  
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 11<sup>th</sup> February 2020 (Attached for Cllrs).
5. **To receive reports from/regarding:**
  - a) **Police** (March report available on website)
  - b) **County Councillor Miss A Davis**
  - c) **District Councillor J Tucker**
  - d) **Play Area Inspections**
  - e) **Manor Hall.**
  - f) **Footpaths**
  - g) **Dog Exercise**
  - h) **Grit Bins/Roads**
  - i) **Meetings/events attended by Councillors/Clerk**
6. **To receive presentation from the Police and Crime Commissioner's Communications and Engagement Officer**
7. **Matters to Note** (information is available from the Clerk unless otherwise specified)
  - Clerks & Cllrs Direct March issue
  - Drainage maintenance responsibilities
  - Devon County Council (A3123 Berry Down Cross, Combe Martin) (40MPH speed limit) Order
  - Connecting Devon and Somerset Broadband update
8. **Planning & Planning Correspondence**  
None.

9. **Payments and Receipts**  
To approve payments and receipts to date (information to follow).
10. **To consider renewal of lease for the Defibrillator** (information attached for Cllrs)
11. **To consider renewal of lease for the Emergency Sand Bunker**
12. **To consider grass cutting tenders for 2020/2021** (information attached for Cllrs)
13. **To consider quotation from the Parish Council's Contractor to repair the fence and rail along the Sawmills – Watermouth footpath** (attached for Cllrs)
14. **To consider joining Devon County Council's Road Warden Scheme** (information attached for Cllrs)
15. **To receive an update on the Expression of Interest Forms Submitted for Section 106 Monies for the following projects and consider signing of the Funding Agreement:**
  - a) Manor Hall Play Area
  - b) Recreation Field Play Area
16. **To consider public consultation for the lease of the public car park**
17. **To discuss and agree action to be taken on the installation of the vacant/engaged sign on the entrance to the dog exercise area**
18. **Councillors Questions and Requests**
19. **To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

#### **PART B**

20. **To receive update on the draft heads of terms for the lease of Berrynarbor Car Park and adoption of the public toilets**
21. **HM Courts & Tribunal Service/ICO - To receive information relating to the above and consider actions arising from correspondence**