



## BERRY NARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE

FIRSTONE, YARNSCOMBE, BARNSTAPLE, EX31 3LW,

TEL: 07815 665215 E-MAIL: [clerk@berrynarborparishcouncil.org.uk](mailto:clerk@berrynarborparishcouncil.org.uk)



**TO: Councillors Mrs G Bacon, Mrs S Barten, A Coppin, M Johns, B Joyce, J Latham, Mrs L Lowe, A Stanbury and N Wright.**

You are hereby summoned to attend the Parish Council meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 11<sup>th</sup> February 2020 in the Manor Hall, Birdswell Lane, Berrynarbor** at 7.00pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Mrs Victoria Woodhouse BA (Hons)**  
Clerk to the Council

Date of issue: 5<sup>th</sup> February 2020

### AGENDA

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation**  
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
4. **Minutes**  
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 14<sup>th</sup> January 2020 (Attached for Cllrs).
5. **To receive reports from/regarding:**
  - a) **Police** (February report available on website)
  - b) **County Councillor Miss A Davis**
  - c) **District Councillor J Tucker**
  - d) **Play Area Inspections**
  - e) **Manor Hall.**
  - f) **Footpaths** – to receive update and costings on clearance of footpath Sawmills to Watermouth
  - g) **Dog Exercise area** – to receive update on risk assessment by the Chairman and Vice-Chairman and consider any actions
  - h) **Grit Bins/Roads**
  - i) **Meetings/events attended by Councillors/Clerk**
6. **Matters to Note** (information is available from the Clerk unless otherwise specified)
  - Correspondence from Devon County Council confirming the upgrade of footpath 13 to a bridleway
  - Notification of road closure for one-night 19th Feb Friendship Cross A399 B3223
  - Devon County Council (Traffic Management) Permit Scheme Order 2020
  - Temporary Prohibition of Through Traffic A3123
7. **Planning & Planning Correspondence**

7.1 Planning Applications: to consider Planning Applications received to date: **62/50/20/004** Proposed reinstatement of railway line, creation of cutting and

embankment previously removed together with new railway bridge. (amendment to approved application ref62/50/16/001), Land in field to the North of A39 West of Holwell Wood, and Land on Access track to Rowley Barton.

## 7.2 Decision Notices

8. **Payments and Receipts**  
To approve payments and receipts to date (information to follow).
9. **Land at Mill Lane- potential footpath**  
To receive report from Cllr Barten and consider any actions therefrom.
10. **To consider annual donation towards the Sewage Plant** (information attached for Cllrs)
11. **To consider cost to upgrade the website to comply with Website Content Accessibility Guidance 2.1 level AA**
12. **To receive and consider correspondence relating to North Devon Council's Climate Action Week** (information attached for Cllrs)
13. **To receive response to the Council's request for NDC to consider residents' permits in the car park** (information attached for Cllrs)
14. **To receive response from North Devon Council to the Council's Complaint Reference Airband** (information attached for Cllrs)
15. **To receive an update on the Expression of Interest Forms Submitted for Section 106 Monies for the following projects and consider signing of the Funding Agreement:**
  - a) Manor Hall
  - b) Manor Hall Play Area
  - c) Recreation Field Play Area
16. **Councillors Questions and Requests**
17. **To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

## PART B

18. **To receive and consider draft heads of terms for the lease of Berrynarbor Car Park** (information to follow)