



BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS KATE GRADDOCK

FIRSTONE, YARNSCOMBE, BARNSTAPLE, EX31 3LW,

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TO: Councillors Mrs G Bacon, Mrs S Barten, A Coppin, M Johns, J Latham, Mrs L Lowe, A Stanbury and N Wright.

You are hereby summoned to attend the Annual Parish Council meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 10th December 2019 in the Manor Hall, Birdswell Lane, Berrynarbor** at 7.00pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Kate Graddock BA (Hons) FiLCM
Clerk to the Council

Date of issue: 3rd December 2019

AGENDA

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
4. **Minutes**
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 12th November 2019 (Attached for Cllrs).
5. **Airband**
To receive verbal information from Mr T Watkins, Business Development Executive, Airband and consider any actions therefrom.
6. **Election**
To receive information from the Clerk on the Election that has been requested by 20 parishioners following the resignation of D Thomas.
7. **To receive reports from/regarding:**
 - a) **Police**
 - b) **County Councillor Miss A Davis**
 - c) **District Councillor J Tucker**
 - d) **Play Area Inspections**
To note replacement of toddler swing by Cllr Coppin.
 - e) **Manor Hall.**
 - f) **Footpaths**
 - g) **Dog Exercise area**
To receive and consider report from Cllr Wright on improvements to the entrance of the area.
 - h) **Grit Bins/Roads**
 - i) **Meetings/events attended by Councillors/Clerk**

- 8. Planning & Planning Correspondence**
Planning Applications: to consider Planning Applications received to date:
70812 Extension and alterations to dwelling at Holmleigh Sterridge Valley
Berrynarbor Devon EX34 9TB
- 9. TPO Woodland at Oxenpark Road, Barton Farm**
To note information from Mr A Jones, Landscape and Countryside Officer, North Devon Council on tree works at the above location (Information attached for Cllrs).
- 10. Water Fountain**
To receive report from Cllr Bacon on the condition of the Water Fountain and consider any actions therefrom.
- 11. Land at Mill Lane- potential footpath**
To receive report from Cllr Barten and consider any actions therefrom.
- 12. Payments and Receipts**
To approve payments and receipts to date (to be tabled).
- 13. AONB (North Devon Coast Areas of Outstanding Natural Beauty**
To receive information from the AONB asking for any nominations for a Parish Representative (Information attached for Cllrs).
- 14. Berrynarbor Car Park**
To receive update report from Cllr Coppin on the possible transfer of the Berrynarbor Car Park and consider whether to adopt the asset.
- 15. Budget 2020/21**
To consider and approve budget and set the precept for 2020/21.
- 16. Section 106**
To consider potential allocations for Section 106 monies from the Fold Yard Application (Information attached for Cllrs).
- 17. Devon Communities Together – Housing Survey**
To consider entering into discussion with Devon Communities Together on whether to produce a Housing Needs Survey for Berrynarbor.
- 18. Neighbourhood Plan**
To consider inviting Planning Partnership Ltd to attend a future meeting to discuss the possibility and viability to produce a Neighbourhood Plan for Berrynarbor.
- 19. Exclusion of Press and Public**
To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.
- 20. HM Courts & Tribunal Service/ICO**
To receive information relating to the above and consider actions arising from correspondence.