



BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS KATE GRADDOCK

FIRSTONE, YARNSCOMBE, BARNSTAPLE, EX31 3LW,

TEL: 07703 050496 E-MAIL: clerk@berrynarborparishcouncil.org.uk



TO: Councillors G Bacon, S Barten, Coppin, M Johns, J Latham, L Lowe, A Stanbury, D Thomas and C White.

You are hereby summoned to attend the Parish Council meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 9th July 2019 in the Manor Hall, Birdswell Lane, Berrynarbor** at 7.00pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Kate Graddock BA (Hons)
Clerk to the Council

Date of issue: 2nd July 2019

AGENDA

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Chairman's Report**
4. **Public Participation**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
5. **Minutes**
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 11th June 2019 (attached).
6. **To receive reports from:**
 - a) Police (attached)
 - b) County Councillor Andrea Davis
 - c) District Councillor Joe Tucker
 - d) Play Area Inspections
 - e) Manor Hall.
 - f) Footpaths Report
 - g) Dog Exercise area
 - h) Meetings/events attended by Councillors/Clerk
7. **Planning & Planning Correspondence**
Planning Applications: to consider Planning Applications received to date:
66778 Erection of one dwelling at land off Birdswell Lane, Berrynarbor, Ilfracombe
8. **Neighbourhood Plan**
To consider attending a Neighbourhood Plan training session on 10th September with Devon Communities Together (information attached).

- 9. Devon Air Ambulance Landing site**
To receive correspondence from Devon Air Ambulance on possible Night Flight landing space and consider any actions therefrom.
- 10. Stagecoach South West – Annual Stakeholder Conference**
To receive correspondence from Stagecoach South West regarding their Annual Stakeholder Conference and consider attendance.
- 11. Wildflower area**
To receive report from Cllr White/Barten on the proposal for a wild flower area in the village and consider any action therefrom.
- 12. Play area**
To agree authorisation for the Clerk to arrange for remedial works to be undertaken in the play area.
- 13. Footpaths**
To receive and consider costings for the replacement of the stiles on Footpath number 21 (available at the meeting).
- 14. Recreation Field**
To consider request from Positive Pilates to use the Recreation Field for Pilates classes (information attached).
- 15. Payments and Receipts**
To approve payments and receipts to date (available at the meeting).
- 16. Finance – Funding projects**
To consider projects for the village in relation to potential Councillor grant funding being available.
- 17. Exclusion of Press and Public**
To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.
- 18. ICO Correspondence**
To receive verbal report from the Parish Clerk on matters relating to correspondence received from the ICO.

ITEM. 5

Minutes of the Berrynarbor Parish Council Meeting held on Tuesday, 11th June 2019 at 7.00pm in The Manor Hall, Berrynarbor.

Present: Cllrs A Stanbury, S Barten, G Bacon, A Coppin, C White and L Lowe.
Mrs Kate Graddock, Parish Clerk.
Devon County Councillor A Davis and North Devon Councillor J Tucker.
23 members of the public.

110601 Apologies
All members were present

110602 Declarations of interest
The Chairman read out the definition of a Personal and Prejudicial interest for all members' information.

Cllr S Barten and Cllr G Bacon declared an interest in item 15 (Berrynarbor Business Directory) as they own businesses in the village.

Cllr G Bacon declared an interest in item 6 (Co-option) as she has a relation on the candidate list.

110603 Chairman's Report
The Chairman informed members that the seat had broken on the swing.

The Chairman explained that there was a higher than usual salary expense last month due to work needing to be actioned with regards to an ICO request from a member of the public that has consistently required information from the Council. He informed members that the budget may need to increase if this issue persists, this would of course mean a rise in the Parishes precept. This individual is continuing to drain council resources.

110604 Public Participation
A member of the public requested to speak on 65606. They explained that the application is regarding 15 metres of Victorian garden wall and that the wall is covered by an article directive. They stated that there is no neighbourhood plan and relaxed planning laws which could mean the destruction of a picturesque village. They felt the Council and the community needed to protect the village for future generations. They further informed the Council that over 20 representations were made against the application, which were available on the planning portal and over 120 signatures on a petition.

A member of the public informed members that the item on the Agenda regarding a defibrillator was not needed as this was being actioned by another organisation for the village. Members congratulated them for this.

The applicant for application 65606 spoke on the amended plans. They informed the Council that they had engaged the planning authority with a pre-application enquiry and that the adapting the stone wall is the main amendment to this application. They explained that a petition had been sent around the village but was misleading and incorrect. They confirmed that the upper section of the wall was being adapted to provide better visibility of access. The appearance will not be affected. They also confirmed that the wall was not 200 years old, as state, is not listed and the trees are not under and TPOs. The proposed second dwelling

ITEMS

will not be an additional home. They also stated that Berrynarbor has an existing commitment to build 12 new dwellings by 2021.

A statement from the Newsletter Editor was read out with regards to the questions raised by members at the last meeting.

110605

Minutes

The following revision of 190524 Grants, Newsletter to include the following paragraph was requested:

There was a discussion regarding the possibility of charging for postage of the newsletter, paying for the newsletter and fundraising events. Members also suggested investigating the possibility of reducing printing costs but also publishing the newsletter on Fundraising. Lowering printing costs. Putting online. **RESOLVED:** That subject to the above paragraph being included in the minutes, then minutes of the meeting held on 14th May 2019 be confirmed as correct record and signed by the Chairman.

(NC)

*** Cllr Bacon left the meeting having declared an interest. ***

110606

Co-option

Members were circulated a written statement from the candidates prior to the meeting. The candidates for possible Co-option were:

Martin Johns
Richard Grant
Jody Latham
Nic Wright
Debbie Thomas

RESOLVED: That the vote is held as a secret ballot and by per seat.

(NC)

All candidates were asked to give a brief speech and answered a question regarding their interests in relation to parish council activities.

A secret ballot took place, however there were no candidates that took the majority of votes therefore it was

RESOLVED: That members vote for 3 candidates and the 3 candidates with the majorities of 3 or above are elected. On being put to the vote

Martin Johns	5
Richard Grant	2
Jody Latham	3
Nic Wright	2
Debbie Thomas	3

It was **RESOLVED:** That Martin Johns, Jody Latham and Debbie Thomas be elected as Parish Councillors.

Martin Johns, Jody Latham and Debbie Thomas duly signed their Declaration of Acceptance of Office and took their seat at the Council table.

*** Cllr Bacon returned to the meeting. ***

ITEM.5

110607

Governance (AGAR)

- a) To review and agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 2018/19
RESOLVED: That the Annual Governance Statement for 2018/19 is agreed and approved and signed by the Chairman. (6.3abs)
- b) To receive and agree the Accounting Statements contained within the Annual Governance and Accountability Return 2018/19 along with the internal Auditors Report
RESOLVED: That the Accounting Statements and Internal Auditors Report be agreed and approved and signed by Chairman. (6.3abs)
- c) To review the Council's Statement of Internal Control for 2018/19
RESOLVED: That the Statement of Internal Control be approved and signed by the Chairman. (6.3abs)
- d) To consider and agree the Annual Governance and Accountability Return for 2018/19
RESOLVED: That the Annual Governance and Accountability Return including Exemption Certificate for 2018/19 be approved and signed by the Chairman. (6.3abs)

110608

Reports

- a) **Police**
An update report was circulated with the Agenda, which is attached to these minutes as Appendix 1.
- b) **County Councillor – A Davis**
Cllr Davis gave a report to the meeting, as attached to these minutes as Appendix 2.
- c) **District Councillor – J Tucker**
Cllr Tucker gave an update on the progress to date on the new coalition at North Devon Council and informed members that he is now the Chairman for the Licensing Committee. He also stated that it is hoped further Code of Conduct Training will be available shortly, as well as Planning Training.
- d) **Play Area Inspections**
The Chairman informed members that he was going to complete the refurbishment of the shed in the park over the Summer.
Cllr Bacon reported the following issues:
- the gate needed to be locked – The clerk will purchase a padlock.
 - fence was beginning to need repair.
 - football nets are broken, possibly due to them being used as a climbing frame
 - the baby swing needs replacing
 - the gate latch is not shutting
 - large stones that need taking away near the Church Tower.
 - Old bench needs disposing of.
 - The matting needs weed killing.

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Cllr Bacon agreed to investigate costings for the replacement nets. The clerk agreed to contact the Church Warden with regards to the large stones. Cllr Tucker agreed to donate funds from his ward grant for the replacement of a baby swing seat depending on costings.

e) Manor Hall

A report was circulated prior to the meeting, which is attached as Appendix 3. Members were informed that the AGM is due to be held on 26th June 2019.

f) Footpaths

Two stiles need repairing on FP21, which is an issue outstanding for the past 18-24 months. The clerk will investigate this issue and report back to the next meeting.

g) Dog Exercise Area

No report received.

h) Meetings/events attended by Councillors/Clerk

Cllr Lowe reported that she had attended the Code of Conduct and Planning training. She reported that the planning training is an absolute must for any new councillor.

110609

Planning

- a) 66678: Prior notification Application for proposed development by Telecommunications Code System Operators in respect of one 14 metre high pike with radio equipment attached together with erection of one ancillary storage cabinet and compound boundary fence.**

Location: Land at NGR 258473 145180, Berrynarbor

RESOLVED: That no comments are made.

(NC).

- b) 65606: Erection of 1 Dwelling (Amended Plans and Certificate)**

Location: Brackenberry Hours, Hagginton Hill, Berrynarbor

The Clerk advised Cllr Martin Johns that he should declare a prejudicial and personal interest as he had spoken in objection to the application at a previous meeting, had lodged an objection with the planning authority and was leading a petition with regards to the item, however, he disagreed and did not follow this advice and chose to remain in the meeting and take part in the discussion and vote.

Cllr Johns asked if all members had read the representation and stated that by looking at the detail, as he had already voiced, cannot destroy a part of history purely for individual need. He stated that is has been included as Article 4 and needs to be carefully considered. He further reported that a Building Preservation Notice had been applied for.

The Chairman explained to members that the clerk requested advice from the Planning Officer who explained that the wall was not listed and had no specific planning protections. It was not within the conservation area therefore the Conservation Officer was not a consultee on this application.

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Cllr Lowe read out Local Plan Policy ST15: Conserving Heritage Assets.

There was a discussion regarding the access being beneficial for health and safety reasons and it would allow better visibility and access onto the properties/road. Cllr Bacon also expressed that she felt there is a need for larger family homes within Berrynarbor.

Cllr Johns was asked by Cllr White whether he had a right of access along the drive way to which he replied that he had a right of access through Grattons to the rear of his property.

Following a lengthy discussion, it was proposed by Cllr Johns that the Council request a Building Preservation Notice (BPN) is placed on the wall and that the council's decision on the application is delayed to allow for a decision on the BPN. On being put to the vote (3.5.1abs) the proposal was lost, therefore

It was **RESOLVED:** To support the application with a condition that the wall is set back using existing stone and methods to the same appearance, height and width that is already there.

(6.2.1abs)

*** Cllr White left the meeting at 9.05pm. ***

There was an interruption in the meeting due to members of the public leaving the meeting whilst airing their views of the resolution to members of the Council.

*** Cllr Coppin left the meeting at 9.08pm.

110610 Planning Decisions
None received.

*** Cllr Coppin returned to the meeting at 9.10pm.

110611 Payments and Receipts

Payments

June Salaries	£431.42
HMRC PAYE	£206.60
Clerks expenses	£29.70
Internal Audit -- Julie Snocks	£200.00
SWW (Toilets)	£59.93
Fremington Parish Council – Training	£60.00
Toilet Cleaning	£100.00
Fremington Parish Council – Printing	£6.61
Berrynarbor Pre-school	£100.00
Berrynarbor Newsletter	£250.00
TOTAL	£1444.26

Receipts

Interest	£0.51
TOTAL	£0.51

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RESOLVED: That the payments above totalling £1,444.26 and receipts above totalling £0.51 approved and actioned by the Clerk and that the Bank Reconciliation be approved and the balances confirmed as £25,196.95 as at 11th June 2019.

(NC)

110612 Grants

a) Berrynarbor Pre-school

Members were circulated a request for a grant towards a Early Talk Boost pack which is a new targeted intervention aimed at 3-4 year old children with delayed language development.

RESOLVED: That a grant of £500.00 for the purchase of the Early Talk Boost pack be approved.

(7.1)

b) Berry in Bloom

Members were circulated a request from Berry in Bloom with regards to possible funding towards planting and environmental projects. Members were keen to investigate the wild flower area at Claudes Garden further and it was

RESOLVED:

1. That a site visit with Berry in Bloom be organised to investigate the possibility of having a wild flower area within Claude's Garden.
2. That a grant of £500.00 be approved however, the grant is ring-fenced specifically for Berrynarbor and not for Watermouth Harbour.

(NC)

110613 Defibrillator

This request was no longer needed due to the organisation already purchasing an additional defibrillator for the village.

110614 Finance – Funding Projects

RESOLVED: that this item be deferred until the next meeting to allow members time to investigate and consider options for future council projects.

(NC)

110615 Berrynarbor Business Directory

Cllr Barten reported that the Berrynarbor Newsletter needed additional funds to produce the publication, and suggested that a Berrynarbor Business Directory be completed. Members were interested in the item but felt further investigation was needed with regards to the level of commitment and who would produce the publication. Cllr Barten agreed she would investigate this and bring to a future meeting.

110616 Devon Association of Local Councils

Members were circulated correspondence in relation to nominating councillors to the DALC County Committee.

RESOLVED: That no nominations are submitted.

(NC)

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- 110617 Devon Communities Together – Rural Communities Conference**
Correspondence was circulated with the Agenda on a Devon Communities Together Conference – Rural communities Conference. Being held on 28th June 2019 at Credition.
RESOLVED: That no councillors are able to attend. (NC)
- 110618 Exclusion of Press and Public**
RESOLVED: That under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information. (NC)
- 110619 ICO Correspondence**
The Clerk gave an update on the ICO request to date.
RESOLVED: That the update be received and noted. (NC)

Meeting ended at 10.11pm.

Chairman.

Signed Dated.....

ITEM 5

Appendix 1



Devon & Cornwall Police
Building safer communities together



Combe Martin, Berrynarbor and East Down Police

Newsletter June '19

Welcome to Ilfracombe Police's monthly community newsletter.

Your Policing Team



Inspector Paul
Searle



Sgt Joey Lester



PC Matt Reed



PC Dan Revill



PCSO Ade Drury

Why call when you don't have to?

Do you know how to contact the police in non-emergency situations?

Visit our website - [dc.police.uk/ClickB4UCall](https://www.devon-cornwall.police.uk/ClickB4UCall) to find out how.

On our website you can report non-urgent crime, find answers to your queries with AskNED or have a conversation via LiveChat with a member of our call centre

Why call when you don't have to?

[dc.police.uk/ClickB4UCall](https://www.devon-cornwall.police.uk/ClickB4UCall)



ITEM.5

Devon and Cornwall Alert is a two way community messaging system operated by Devon and Cornwall Police. The system helps us to connect with our communities, it tells people what is happening in their area and allows them to respond directly with any information.

The system is designed to allow people who register to choose the type of information they would like to receive concerning crime and anti-social behaviour, witness appeals, crime prevention, community events and local good news.

Subscribers will not be notified about every crime or incident that happens in their community. Our aim is to send relevant information where we believe to do so will reduce the opportunity for crime and anti-social behaviour or will help Devon and Cornwall Police solve a crime.

To sign up to Devon and Cornwall Alert visit Alerts.dc.police.uk

Crimes reported May '19

Combe Martin

Violence With Injury	1
Violence Without Injury	1
Other Theft	1
Criminal Damage	3
Public Order Offences	2

Berrynarbor

Vehicle Offences	1
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East Down

No Recorded Offences



Ask NED is a Non-Emergency Directory. It is a new service that combines the questions that members of the public have asked with contact details of those that can help.

Ask NED includes the Ask the Police database and common questions asked of our partner organisations.

www.devon-cornwall.police.uk/askned



Like us on our Facebook page Ilfracombe Police and get regular updates as they happen.



Contact us Ilfracombe@devonandcornwall.pnn.police.uk

Emergency 999

Non emergency 101 or email 101@DC.Police.UK

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Appendix 2

Berrynarbor Parish Council County Councillors report June 2019

Devon Economy Update

Local Industrial Strategy

Three opportunities have been identified by the LEP (Local Enterprise Partnership covering Somerset, Devon, Torbay and Plymouth) for the region. Clean energy, Digital and Hi Tech Engineering which includes defence and marine.

The LEP is also working to take forward the productivity strategy and it's action plan.

The ambition is to double the size of Devon's economy over next 20 years and thereby raise prosperity for all. Ironically this is not helped by Devon's full employment.

Defence and Environment industries are the most productive in Devon.

Great SW proposal

Gary Streeter MP chaired the first all party group for the SW on 30th April-- a 90 minute debate at Westminster. I will be attending in June to update the SW MP's about infrastructure, particularly rail on this occasion.

Appledore

- Faroe Islands boats – contracts in multiples of millions looking positive, with consortium to take-on the work
- Various meetings currently happening looking to get something moving, hopefully by July
- Talks ongoing with Babcock regarding release of relevant staff

M5 Junction 25 improvements

Whilst this is in Somerset, it will bring benefit to North Devon, this work has started, as will other road improvements such as the A303.

Total cost £19,218,000.00

LEP allocation £12,186,000.00

Highways England allocation £7,032,000.00.

A361 North Devon Link Road – Pedestrian Cycle Crossings at Bishops Tawton and Landkey and Advanced Planting Works

Progress on the North Devon Link Road improvement is going well - planning permission has been granted, there were no objections to the Compulsory Purchase of land, and the tender process has started.

Planning conditions set out the need for advance planting along sections of the route one year prior to the start of works in 2020 so that the planting can mature *before* the existing planting is removed as part of the main works. I now have approval from Cabinet to award the contract (up to a value of £500k) so these essential works can begin.

There have been concerns regarding the proposed improvement of the Bishop's Tawton roundabout and pedestrian/cycle facilities. As result a more detailed consultation was undertaken. A review of the results of the consultation was undertaken and recognising that any structure will have an impact on residents the recommended option is an underpass. Several suggestions from the consultation have been taken forward for incorporation into the preferred option, such as high-quality lighting and

ITEM 5

landscaping. I have approval to progress with the submission of a planning application, begin land acquisition and ultimately tender for the roundabout improvements and underpass.

Landkey Parish Council suggested at the planning stage for the main scheme that there should be a segregated pedestrian crossing at Landkey Junction when it is upgraded to a roundabout. Having reviewed this suggestion it is felt that the provision of a pedestrian/cycle facility at Landkey Junction is in line with the ambition to remove, where possible, all uncontrolled pedestrian crossings. As such we are proceeding with an options appraisal for a segregated walking/cycling footbridge at Landkey Junction, I have Cabinet approval to submit a planning application, begin land acquisition and tender when a preferred option emerges.

New Devon County Council Grant Schemes (replacing the TAP fund)

1) The new ***DCC Doing What Matters Community Grants Fund*** is now live on the DCC website at:

<https://www.devon.gov.uk/economy/business-support/doing-what-matters-communities-grants-fund/>

This scheme will feature an intervention rate of 75% (25% match required) – offering one-off grants of between £5k to £20k to successful community project applicants.

This grant is open to legally constituted and registered as not-for-profit organisations. This includes voluntary, community and social enterprises (vcse), town and parish councils, charities and businesses. Applications can also be made by a combination of these groups working together.

2) ***Crowdfund Devon (extra funding for Devon)*** – details are on the Crowdfunder website:

<https://welcome.crowdfunder.co.uk/crowdfund-devon/>

Set up to support community groups, start-up businesses, charities and individuals across the County to raise money from the crowd and unlock extra funding from our partners.

“If you have a project that makes an impact to your community, supports well-being, works towards a better environment, rewards innovation or supercharges business ideas, then we want to hear from you”

3) ***Making the Connection*** grant fund at:

<https://www.devon.gov.uk/communities/making-the-connection-grant>

Deploying one-off grants of up to £300 with no match funding. The funds purpose is to provide small amounts of grant funding to community-led schemes, benefitting one or more community groups which bring people together to identify and/or achieve relatively quickly the small but important things that matter to them. Encouraging and enabling communities to be stronger; in terms of their independence, ability to respond to issues, resourcefulness and resilience.

Andrea Davis
County Councillor Combe Martin Rural
Andrea.davis@devon.gov.uk

ITEM.5

A reminder from Devon County Council of how to report a highway problem.....

<https://new.devon.gov.uk/roadsandtransport/report-a-problem/>

Phone 0345 155 1004 or 0845 155 1004

Please make a note of the reference number so I can follow up any issues arising.

Thank you

***Andrea Davis
County Councillor***

andrea.davis@devon.gov.uk

07786868038

ITEM 6a



Devon & Cornwall Police
Building safer communities together



Combe Martin, Berrynarbor and East Down Police Newsletter July '19

Welcome to Ilfracombe Police's monthly community newsletter.

Your Policing Team



Inspector Paul
Searle



Sgt Joey Lester



PC Matt Reed



PC Dan Revill



PCSO Ade Drury

The summer sees a huge increase in leisure traffic as holiday makers pour into our beautiful part of the UK. More so than at any other time, it means that all road users must show mutual respect for each other, especially on our narrow rural and country roads.

Give special consideration to vulnerable roads users – those on two wheels whether pedal powered or motorised or those riding horses. All have a perfect right to be there.

The recommended space to leave when passing someone on two wheels or four feet, when it is safe to do so, is 1.5 metres (4ft 11ins).



ITEM 6a

1 in 3 burglaries are as a result of homes being left insecure. Do a quick audit of your house and identify if any of the following are weaknesses. If you can see them, so can a burglar.

Always lock doors when leaving the house. Lock them even when you are at home but perhaps in the back garden or another part of the house. The same goes for windows.

Install an alarm and ensure that it is always set when leaving your property.

Don't leave valuables on view including laptops and games consoles. Don't hang your keys all in one place, keep them in a drawer.

Make sure sheds and garages are locked and secure and all tools are put away.

Before going away, cancel milk, newspaper and other regular deliveries. Ask a trusted neighbour or friend to keep an eye on your home and perhaps even to put your bins out! And don't tell everyone on social media that you're on holiday.



SECURE YOUR HOME
this summer

Always be someone #WhosLockedUp

Always keep your doors locked, even when you are home or in your back garden. Take keys out of locks as a burglar could reach through a letter box or cat flap.

Close and lock your windows.
Draw the curtains if you know you're going to be out when it gets dark.

Ensure that gates to the outside of your property are securely locked. Make sure they, and any fencing you have, are too high to climb over.

Crimes reported June '19

Combe Martin

Violence With Injury	1
Violence Without Injury	2
Burglary Dwelling	1
Other Theft	2
Criminal Damage	4

Berrynarbor

Rape	1
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East Down

No Recorded Offences



Ask NED is a Non-Emergency Directory. It is a new service that combines the questions that members of the public have asked with contact details of those that can help.

Ask NED includes the **Ask the Police** database and common questions asked of our partner organisations.

www.devon-cornwall.police.uk/askned



Like us on our Facebook page Ilfracombe Police and get regular updates as they happen.



Contact us Ilfracombe@devonandcornwall.pnn.police.uk

Emergency 999

Non emergency 101 or email 101@DC.Police.UK

ITEM.8

NEIGHBOURHOOD PLANS – GETTING STARTED

10TH SEPTEMBER 2019 6:00PM – 9:00PM

PRICES

- £59.22: Members of Devon Communities Together

COURSE DESCRIPTION

Are you a council embarking on your neighbourhood planning journey then this is the course for you.

- Introduction
- Understanding where your Neighbourhood Plan fits in.
- First steps; Creating a team, undertaking initial research and consultation.
- Managing resources
- Developing a vision and objectives.
- Getting to know the Basic Conditions and Consultation Statement

AIMS AND OBJECTIVES

Half a day session providing expert advice and guidance on the creation of a Neighbourhood Development Plan.

ABOUT YOUR TUTORS

Jo Widdecombe

Jo is a chartered town planner with over fifteen years of planning expertise, having been a Senior Development Management Officer at East Devon District Council and most recently supported in excess of nineteen neighbourhoods towards the goal of producing a draft neighbourhood plan (at least three of which, have passed Examination). For the past 5 years has been employed by Planning Aid England, as a Planning Advisor, focused on delivering planning support to community groups; including amongst other things facilitating community workshops and delivering training sessions on the neighbourhood planning process; latterly, as a freelance private consultant providing plan making support including reviewing plans, drafting policies and acting as critical friend.

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Deborah McCann

Deborah is a Chartered Town Planner and Chartered Surveyor with over 30 years experience of the Public, Private and Voluntary sector primarily working in the South West. She is an NPIERS examiner and has carried out over 35 Neighbourhood Plan Examinations and a number of Hearings. She also uses her experience as an examiner to work with communities to develop their Neighbourhood Plans.

ITEM 9



- Community Landing Sites -

- How you can help Devon Air Ambulance reach your community at night -

Background:

Devon Air Ambulance (DAA) now operates until 2am every day and our vision is to provide our service 24 hours a day.

Operating and landing in towns and villages during the hours of darkness is different to how we operate in daylight. To support 'night' operations, DAA are working with communities to create a network of **Community Landing Sites** which are open spaces with either existing or newly installed floodlighting that we can operate remotely. The development of these sites is part-funded and managed by local communities. Using sites like this when it's dark means we can land in the heart of a community and reach patients much quicker and safer than if we had to land in a 'dark field'.

There are currently 122 active Community Landing Sites in towns and villages throughout Devon. Have you got a site in your community...?

What makes a good night landing site?

A night landing site could be a green, sports pitch, playing field, playground or farmer's field. The site needs to be a flat area of 50m x 50m, to provide maximum operational benefit and safety, have pedestrian access on/off the site and vehicle parking nearby. Whilst tall trees or power lines within the site might be a hazard, if they are on the periphery they may not cause a problem.

Floodlighting is an essential component of a community landing site as it illuminates the site during landing and take-off as well as helping the safe carry and loading of a patient into the helicopter. Where there are no existing lights in place or suitable infrastructure to which we can mount the lights, we are asking communities to install a 10m high steel column with a set of two 150-watt LED lights. This lighting system would be powered by mains electricity supply (240v).

All lighting systems need to incorporate a GSM control switch, which will enable the lights to be turned on/off remotely, meaning no-one needs to be on hand.

Community Grants:

DAA provides grants to help communities set up their landing site. So far, we have helped fund new floodlighting, access improvements like paths and gateways and new power supplies (i.e. from Western Power) at community landing sites.

Grants can cover a significant proportion of your project costs, but please note – **DAA grants will be coming to an end in early 2020, so please don't delay if you want to access this funding to help your community.**

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Developing a Community Landing site...

...is not difficult to do, but like other community projects its better starting sooner rather than later as your project might involve several different partners and will involve engaging the wider community in aspects like raising funds. The good news is that community funds have consistently been raised very quickly, reflecting the significant support for these projects (and the Air Ambulance more generally) by local people, businesses and grant funders.

There is also a 'well-trodden' path experienced by scores of other communities (through which DAA provides support throughout) - we will identify your site, help establish costs and set out the DAA grant, get local sign-up and help with permissions, advise on fundraising and work with contractors.

Addressing any concerns...

Some people may be worried about potential disturbance from their landing site - we will talk to local people to allay any fears, but in simple terms we would stress that these are emergency sites and used only to help patients with life-changing or life-threatening conditions. We obviously hope these are rare occurrences.

The lighting system is operated remotely by Devon Air Ambulance and lights are angled to illuminate the landing area. The lights will only be used as and when needed. Helicopters do make a noise during landing and take-off although by using surveyed sites we can land the aircraft and get to a patient more quickly and will therefore also make less noise in the process.

Managing a landing site:

We will stay in touch with your community once a site is operational and a simple system is in place for you to close the site temporarily if there is an event being held (e.g. with tents / marquees) or the site has groundworks (e.g. drainage) being carried out.

In our experience the costs of running each landing are low and we will talk through aspects like electricity costs (typically under £10/yr), maintenance / monitoring and insurance (in many cases the lighting is insured through Parish Councils at no additional costs) in greater detail with you.

Community Benefits:

The only way Devon Air Ambulance can reach your community 'in darkness' is by having a Community Landing Site, through which:

- ✓ we can reach local residents until 2am every day (our vision is to provide a 24hr service)
- ✓ we can convey patients to the most appropriate hospital for their needs not necessarily the nearest (i.e. transfer to specialist treatment centres)
- ✓ our highly skilled medical teams can deliver enhanced pre-hospital clinical care to those people facing more complex medical conditions or trauma
- ✓ people living nearby, or those involved in collisions on the nearby roads, can be brought there for treatment / onward transfer

To contact Devon Air Ambulance:

To find out more please contact Toby Russell, Community Landing Sites Development Officer, on: t.russell@daat.org or 07943 207673

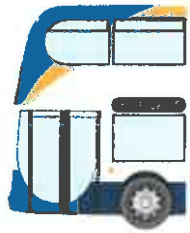
ITEM 10



Matford Park Depot
Matford Park Road
Exeter
EX2 8FD

T 01392 531670

stagecoachbus.com



**Stagecoach South West
Annual Stakeholder Conference
Wednesday 24th July 2019**

I would like to invite you to our first Stagecoach South West Conference for community stakeholders in Exeter on Wednesday 24th July 2019.

I along with other members of our team would like to let you know ways in which we are collaboratively developing the network and to better understand how bus can help in delivering the right outcomes for the people you represent. We hope that you will welcome this opportunity to know Stagecoach better.

Claire Walters, Chief Executive of Bus Users UK will be joining us to provide you with the opportunity to explore matters of national bus passenger policy. More locally, we will update you on how we are working with Devon County Council, and other key stakeholder such as Travel Watch South West. This is part of a longer-term strategy to continually strengthen our bus services, enabling our customers to make cleaner journeys and improve public transport information and infrastructure for our region.

Conference details as follows –

Venue University of Exeter Business School, XFI Building, Rennes Drive. Exeter EX4 4PU
Time 1100 hrs - 1430 hrs

Tea and coffee will be available on arrival and a light lunch will be served. Please do let us know if you have any special dietary requirements.

As places are limited, please confirm your attendance as soon as possible by emailing stakeholder.sw@stagecoachbus.com.

We do hope you can join us and look forward to seeing you there.

Yours sincerely

Bob Dennison
Managing Director

Hi Kate, Positive Pilates Thursday evenings 7pm till 8pm (only on warm evenings).
Max 8 attendees.

ITEM 14

Thanks

On 1 Jul 2019, at 14:21, Kate Graddock <clerk@berrynarborparishcouncil.org.uk> wrote:

Hi Beverley

If you could send me the details via email. Organization name, times, days and potentially number of attendees I can take this to the next meeting, which is next Tuesday.

Kind regards
Kate

Mrs Kate Graddock BA (Hons)
Parish Clerk
Berrynarbor Parish Council
Firstone, Yarnscombe, Barnstaple, EX31 3LW
Tel: 07703 050496

Berrynarbor Parish Council Web site enquiry

name : E
address

: bev@positivepilates.co.uk textfield : During the lovely weather I would like to offer outdoor classes on a Thursday 7pm - 8pm instead of being in the Manor Hall. The Recreation Field is nice and flat and so I would to know how I go about getting permission. Thanks in advance.
submit : Submit



Bev Grant
Positive Pilates
Call: 07917 762227
Email: bev@positivepilates.co.uk
Web: www.positivepilates.co.uk