

Minutes of the Berrynarbor Parish Council Meeting held on Tuesday, 11th June 2019 at 7.00pm in The Manor Hall, Berrynarbor.

Present: Cllrs A Stanbury, S Barten, G Bacon, A Coppin, C White and L Lowe.
Mrs Kate Graddock, Parish Clerk.
Devon County Councillor A Davis and North Devon Councillor J Tucker.
23 members of the public.

110601 Apologies
All members were present

110602 Declarations of interest
The Chairman read out the definition of a Personal and Prejudicial interest for all members' information.

Cllr S Barten and Cllr G Bacon declared an interest in item 15 (Berrynarbor Business Directory) as they own businesses in the village.

Cllr G Bacon declared an interest in item 6 (Co-option) as she has a relation on the candidate list.

110603 Chairman's Report
The Chairman informed members that the seat had broken on the swing.

The Chairman explained that there was a higher than usual salary expense last month due to work needing to be actioned with regards to an ICO request from a member of the public that has consistently required information from the Council. He informed members that the budget may need to increase if this issue persists, this would of course mean a rise in the Parishes precept. This individual is continuing to drain council resources.

110604 Public Participation
A member of the public requested to speak on 65606. They explained that the application is regarding 15 metres of Victorian garden wall and that the wall is covered by an article directive. They stated that there is no neighbourhood plan and relaxed planning laws which could mean the destruction of a picturesque village. They felt the Council and the community needed to protect the village for future generations. They further informed the Council that over 20 representations were made against the application, which were available on the planning portal and over 120 signatures on a petition.

A member of the public informed members that the item on the Agenda regarding a defibrillator was not needed as this was being actioned by another organisation for the village. Members congratulated them for this.

The applicant for application 65606 spoke on the amended plans. They informed the Council that they had engaged the planning authority with a pre-application enquiry and that the adapting the stone wall is the main amendment to this application. They explained that a petition had been sent around the village but was misleading and incorrect. They confirmed that the upper section of the wall was being adapted to provide better visibility of access. The appearance will not be affected. They also confirmed that the wall was not 200 years old, as state, is not listed and the trees are not under and TPOs. The proposed second dwelling

will not be an additional home. They also stated that Berryarbor has an existing commitment to build 12 new dwellings by 2021.

A statement from the Newsletter Editor was read out with regards to the questions raised by members at the last meeting.

110605

Minutes

The following revision of 190524 Grants, Newsletter to include the following paragraph was requested:

There was a discussion regarding the possibility of charging for postage of the newsletter, paying for the newsletter and fundraising events. Members also suggested investigating the possibility of reducing printing costs but also publishing the newsletter on Fundraising. Lowering printing costs. Putting online.
RESOLVED: That subject to the above paragraph being included in the minutes, then minutes of the meeting held on 14th May 2019 be confirmed as correct record and signed by the Chairman.

(NC)

*** Cllr Bacon left the meeting having declared an interest. ***

110606

Co-option

Members were circulated a written statement from the candidates prior to the meeting. The candidates for possible Co-option were:

Martin Johns
Richard Grant
Jody Latham
Nic Wright
Debbie Thomas

RESOLVED: That the vote is held as a secret ballot and by per seat.

(NC)

All candidates were asked to give a brief speech and answered a question regarding their interests in relation to parish council activities.

A secret ballot took place, however there were no candidates that took the majority of votes therefore it was

RESOLVED: That members vote for 3 candidates and the 3 candidates with the majorities of 3 or above are elected. On being put to the vote

Martin Johns	5
Richard Grant	2
Jody Latham	3
Nic Wright	2
Debbie Thomas	3

It was **RESOLVED:** That Martin Johns, Jody Latham and Debbie Thomas be elected as Parish Councillors.

Martin Johns, Jody Latham and Debbie Thomas duly signed their Declaration of Acceptance of Office and took their seat at the Council table.

*** Cllr Bacon returned to the meeting. ***

110607

Governance (AGAR)

- a) To review and agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 2018/19
RESOLVED: That the Annual Governance Statement for 2018/19 is agreed and approved and signed by the Chairman. (6.3abs)
- b) To receive and agree the Accounting Statements contained within the Annual Governance and Accountability Return 2018/19 along with the internal Auditors Report
RESOLVED: That the Accounting Statements and Internal Auditors Report be agreed and approved and signed by Chairman. (6.3abs)
- c) To review the Council's Statement of Internal Control for 2018/19
RESOLVED: That the Statement of Internal Control be approved and signed by the Chairman. (6.3abs)
- d) To consider and agree the Annual Governance and Accountability Return for 2018/19
RESOLVED: That the Annual Governance and Accountability Return including Exemption Certificate for 2018/19 be approved and signed by the Chairman. (6.3abs)

110608

Reports

- a) **Police**
An update report was circulated with the Agenda, which is attached to these minutes as Appendix 1.
- b) **County Councillor – A Davis**
Cllr Davis gave a report to the meeting, as attached to these minutes as Appendix 2.
- c) **District Councillor – J Tucker**
Cllr Tucker gave an update on the progress to date on the new coalition at North Devon Council and informed members that he is now the Chairman for the Licensing Committee. He also stated that it is hoped further Code of Conduct Training will be available shortly, as well as Planning Training.
- d) **Play Area Inspections**
The Chairman informed members that he was going to complete the refurbishment of the shed in the park over the Summer.
Cllr Bacon reported the following issues:
- the gate needed to be locked – The clerk will purchase a padlock.
 - fence was beginning to need repair.
 - football nets are broken, possibly due to them being used as a climbing frame
 - the baby swing needs replacing
 - the gate latch is not shutting
 - large stones that need taking away near the Church Tower.
 - Old bench needs disposing of.
 - The matting needs weed killing.

Cllr Bacon agreed to investigate costings for the replacement nets. The clerk agreed to contact the Church Warden with regards to the large stones. Cllr Tucker agreed to donate funds from his ward grant for the replacement of a baby swing seat depending on costings.

e) Manor Hall

A report was circulated prior to the meeting, which is attached as Appendix 3. Members were informed that the AGM is due to be held on 26th June 2019.

f) Footpaths

Two stiles need repairing on FP21, which is an issue outstanding for the past 18-24 months. The clerk will investigate this issue and report back to the next meeting.

g) Dog Exercise Area

No report received.

h) Meetings/events attended by Councillors/Clerk

Cllr Lowe reported that she had attended the Code of Conduct and Planning training. She reported that the planning training is an absolute must for any new councillor.

110609

Planning

a) 66678: Prior notification Application for proposed development by Telecommunications Code System Operators in respect of one 14 metre high pike with radio equipment attached together with erection of one ancillary storage cabinet and compound boundary fence.

Location: Land at NGR 258473 145180, Berrynarbor

RESOLVED: That no comments are made.

(NC).

b) 65606: Erection of 1 Dwelling (Amended Plans and Certificate)

Location: Brackenberry Hours, Hagginton Hill, Berrynarbor

The Clerk advised Cllr Martin Johns that he should declare a prejudicial and personal interest as he had spoken in objection to the application at a previous meeting, had lodged an objection with the planning authority and was leading a petition with regards to the item, however, he disagreed and did not follow this advice and chose to remain in the meeting and take part in the discussion and vote.

Cllr Johns asked if all members had read the representation and stated that by looking at the detail, as he had already voiced, cannot destroy a part of history purely for individual need. He stated that it has been included as Article 4 and needs to be carefully considered. He further reported that a Building Preservation Notice had been applied for.

The Chairman explained to members that the clerk requested advice from the Planning Officer who explained that the wall was not listed and had no specific planning protections. It was not within the conservation area therefore the Conservation Officer was not a consultee on this application.

Cllr Lowe read out Local Plan Policy ST15: Conserving Heritage Assets.

There was a discussion regarding the access being beneficial for health and safety reasons and it would allow better visibility and access onto the properties/road. Cllr Bacon also expressed that she felt there is a need for larger family homes within Berryarbor.

Cllr Johns was asked whether he had a right of access along the drive way to which he replied that he had a right of access through Grattons to the rear of his property.

Following a lengthy discussion, it was proposed by Cllr Johns that the Council request a Building Preservation Notice (BPN) is placed on the wall and that the council's decision on the application is delayed to allow for a decision on the BPN. On being put to the vote (3.5.1abs) the proposal was lost, therefore

It was **RESOLVED:** To support the application with a condition that the wall is set back using existing stone and methods to the same appearance, height and width that is already there.

(6.2.1abs)

*** Cllr White left the meeting at 9.05pm. ***

There was an interruption in the meeting due to members of the public leaving the meeting whilst airing their views of the resolution to members of the Council.

*** Cllr Coppin left the meeting at 9.08pm.

110610 Planning Decisions
None received.

*** Cllr Coppin returned to the meeting at 9.10pm.

110611 Payments and Receipts

Payments

June Salaries	£431.42
HMRC PAYE	£206.60
Clerks expenses	£29.70
Internal Audit – Julie Snooks	£200.00
SWW (Toilets)	£59.93
Fremington Parish Council – Training	£60.00
Toilet Cleaning	£100.00
Fremington Parish Council – Printing	£6.61
Berryarbor Pre-school	£100.00
Berryarbor Newsletter	£250.00
TOTAL	£1444.26

Receipts

Interest	£0.51
TOTAL	£0.51

RESOLVED: That the payments above totalling £1,444.26 and receipts above totalling £0.51 approved and actioned by the Clerk and that the Bank Reconciliation be approved and the balances confirmed as £25,196.95 as at 11th June 2019.

(NC)

110612 Grants

a) Berrynarbor Pre-school

Members were circulated a request for a grant towards a Early Talk Boost pack which is a new targeted intervention aimed at 3-4 year old children with delayed language development.

RESOLVED: That a grant of £500.00 for the purchase of the Early Talk Boost pack be approved.

(7.1)

b) Berry in Bloom

Members were circulated a request from Berry in Bloom with regards to possible funding towards planting and environmental projects. Members were keen to investigate the wild flower area at Claudes Garden further and it was

RESOLVED:

1. That a site visit with Berry in Bloom be organised to investigate the possibility of having a wild flower area within Claude's Garden.
2. That a grant of £500.00 be approved however, the grant is ring-fenced specifically for Berrynarbor and not for Watermouth Harbour.

(NC)

110613 Defibrillator

This request was no longer needed due to the organisation already purchasing an additional defibrillator for the village.

110614 Finance – Funding Projects

RESOLVED: that this item be deferred until the next meeting to allow members time to investigate and consider options for future council projects.

(NC)

110615 Berrynarbor Business Directory

Cllr Barten reported that the Berrynarbor Newsletter needed additional funds to produce the publication, and suggested that a Berrynarbor Business Directory be completed. Members were interested in the item but felt further investigation was needed with regards to the level of commitment and who would produce the publication. Cllr Barten agreed she would investigate this and bring to a future meeting.

110616 Devon Association of Local Councils

Members were circulated correspondence in relation to nominating councillors to the DALC County Committee.

RESOLVED: That no nominations are submitted.

(NC)

110617 Devon Communities Together – Rural Communities Conference
Correspondence was circulated with the Agenda on a Devon Communities Together Conference – Rural communities Conference. Being held on 28th June 2019 at Credition.

RESOLVED: That no councillors are able to attend.

(NC)

110618 Exclusion of Press and Public

RESOLVED: That under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

(NC)

110619 ICO Correspondence

The Clerk gave an update on the ICO request to date.

RESOLVED: That the update be received and noted.

(NC)

Meeting ended at 10.11pm.

Chairman.

Signed Dated.....

DRAFT



Devon & Cornwall Police
Building safer communities together



Combe Martin, Berrynarbor and East Down Police

Newsletter June '19

Welcome to Ilfracombe Police's monthly community newsletter.

Your Policing Team



Inspector Paul Searle



Sgt Joey Lester



PC Matt Reed



PC Dan Revill



PCSO Ade Drury

Why call when you don't have to?

Do you know how to contact the police in non-emergency situations?

Visit our website - dc.police.uk/ClickB4UCall to find out how.

On our website you can report non-urgent crime, find answers to your queries with AskNED or have a conversation via LiveChat with a member of our call centre

Why call when you don't have to?

dc.police.uk/ClickB4UCall



Devon and Cornwall Alert is a two way community messaging system operated by Devon and Cornwall Police. The system helps us to connect with our communities, it tells people what is happening in their area and allows them to respond directly with any information.

The system is designed to allow people who register to choose the type of information they would like to receive concerning crime and anti-social behaviour, witness appeals, crime prevention, community events and local good news.

Subscribers will not be notified about every crime or incident that happens in their community. Our aim is to send relevant information where we believe to do so will reduce the opportunity for crime and anti-social behaviour or will help Devon and Cornwall Police solve a crime.

To sign up to Devon and Cornwall Alert visit Alerts.dc.police.uk

Crimes reported May '19

Combe Martin

Violence With Injury	1
Violence Without Injury	1
Other Theft	1
Criminal Damage	3
Public Order Offences	2

Berrynarbor

Vehicle Offences	1
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East Down

No Recorded Offences



Ask NED is a Non-Emergency Directory. It is a new service that combines the questions that members of the public have asked with contact details of those that can help.

Ask NED includes the **Ask the Police** database and common questions asked of our partner organisations.

www.devon-cornwall.police.uk/askned



Like us on our Facebook page Ilfracombe Police and get regular updates as they happen.



Contact us Ilfracombe@devonandcornwall.pnn.police.uk

Emergency 999

Non emergency 101 or email 101@DC.Police.UK

**Berrynarbor Parish Council
County Councillors report
June 2019**

Devon Economy Update

Local Industrial Strategy

Three opportunities have been identified by the LEP (Local Enterprise Partnership covering Somerset, Devon, Torbay and Plymouth) for the region. Clean energy, Digital and Hi Tech Engineering which includes defence and marine.

The LEP is also working to take forward the productivity strategy and it's action plan.

The ambition is to double the size of Devon's economy over next 20 years and thereby raise prosperity for all. Ironically this is not helped by Devon's full employment.

Defence and Environment industries are the most productive in Devon.

Great SW proposal

Gary Streeter MP chaired the first all party group for the SW on 30th April-- a 90 minute debate at Westminster. I will be attending in June to update the SW MP's about infrastructure, particularly rail on this occasion.

Appledore

- Faroe Islands boats – contracts in multiples of millions looking positive, with consortium to take-on the work
- Various meetings currently happening looking to get something moving, hopefully by July
- Talks ongoing with Babcock regarding release of relevant staff

M5 Junction 25 improvements

Whilst this is in Somerset, it will bring benefit to North Devon, this work has started, as will other road improvements such as the A303.

Total cost £19,218,000.00

LEP allocation £12,186,000.00

Highways England allocation £7,032,000.00.

A361 North Devon Link Road – Pedestrian Cycle Crossings at Bishops Tawton and Landkey and Advanced Planting Works

Progress on the North Devon Link Road improvement is going well - planning permission has been granted, there were no objections to the Compulsory Purchase of land, and the tender process has started.

Planning conditions set out the need for advance planting along sections of the route one year prior to the start of works in 2020 so that the planting can mature *before* the existing planting is removed as part of the main works. I now have approval from Cabinet to award the contract (up to a value of £500k) so these essential works can begin.

There have been concerns regarding the proposed improvement of the Bishop's Tawton roundabout and pedestrian/cycle facilities. As result a more detailed consultation was undertaken. A review of the results of the consultation was undertaken and recognising that any structure will have an impact on residents the recommended option is an underpass. Several suggestions from the consultation have been taken forward for incorporation into the preferred option, such as high-quality lighting and

landscaping. I have approval to progress with the submission of a planning application, begin land acquisition and ultimately tender for the roundabout improvements and underpass. Landkey Parish Council suggested at the planning stage for the main scheme that there should be a segregated pedestrian crossing at Landkey Junction when it is upgraded to a roundabout. Having reviewed this suggestion it is felt that the provision of a pedestrian/cycle facility at Landkey Junction is in line with the ambition to remove, where possible, all uncontrolled pedestrian crossings. As such we are proceeding with an options appraisal for a segregated walking/cycling footbridge at Landkey Junction, I have Cabinet approval to submit a planning application, begin land acquisition and tender when a preferred option emerges.

New Devon County Council Grant Schemes (replacing the TAP fund)

1) The new ***DCC Doing What Matters Community Grants Fund*** is now live on the DCC website at:

<https://www.devon.gov.uk/economy/business-support/doing-what-matters-communities-grants-fund/>

This scheme will feature an intervention rate of 75% (25% match required) – offering one-off grants of between £5k to £20k to successful community project applicants.

This grant is open to legally constituted and registered as not-for-profit organisations. This includes voluntary, community and social enterprises (vcse), town and parish councils, charities and businesses. Applications can also be made by a combination of these groups working together.

2) ***Crowdfund Devon (extra funding for Devon)*** – details are on the Crowdfunder website:

<https://welcome.crowdfunder.co.uk/crowdfund-devon/>

Set up to support community groups, start-up businesses, charities and individuals across the County to raise money from the crowd and unlock extra funding from our partners.

“If you have a project that makes an impact to your community, supports well-being, works towards a better environment, rewards innovation or supercharges business ideas, then we want to hear from you”

3) ***Making the Connection*** grant fund at:

<https://www.devon.gov.uk/communities/making-the-connection-grant>

Deploying one-off grants of up to £300 with no match funding. The funds purpose is to provide small amounts of grant funding to community-led schemes, benefitting one or more community groups which bring people together to identify and/or achieve relatively quickly the small but important things that matter to them. Encouraging and enabling communities to be stronger; in terms of their independence, ability to respond to issues, resourcefulness and resilience.

*Andrea Davis
County Councillor Combe Martin Rural
Andrea.davis@devon.gov.uk*

***A reminder from Devon County Council of how to
report a highway problem.....***

<https://new.devon.gov.uk/roadsandtransport/report-a-problem/>

Phone 0345 155 1004 or 0845 155 1004

***Please make a note of the reference number so I can follow up
any issues arising.***

Thank you

***Andrea Davis
County Councillor***

andrea.davis@devon.gov.uk

07786868038