



BERRYARBOR PARISH COUNCIL

PARISH CLERK: MRS KATE GRADDOCK

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TO: Councillors Mrs G Bacon, Mrs S Barten, A Coppin, Mrs L Lowe, A Stanbury and Mrs C White.

You are hereby summoned to attend the Annual Parish Council meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 11th June 2019 in the Manor Hall, Birdswell Lane, Berrynarbor** at 7.00pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Kate Graddock BA (Hons)
Clerk to the Council

Date of issue: 4th June 2019

AGENDA

PART A

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Chairman's Report**
4. **Public Participation**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
5. **Minutes**
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 14th May 2019 (attached).
6. **Co-option**
To receive and consider applications for co-option to Berrynarbor Parish Council – 3 seats available.
7. **Governance (AGAR)**
 - a) To review and agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 2018/2019 (attached)
 - b) To receive and agree the Accounting Statements contained within the Annual Governance and Accountability Return 2018/2019 along with the Internal Auditor's Report (attached)
 - c) To review the Councils Statement of Internal Control for the financial year 2018/19 (attached)
 - d) To consider and agree the Annual Governance and Accountability Return for 2018/2019 (attached)

8. To receive reports from:

- a) Police (attached)
- b) County Councillor Miss A Davis
- c) District Councillor
- d) Play Area Inspections
- e) Manor Hall.
- f) Footpaths Report
- g) Dog Exercise area
- h) Meetings/events attended by Councillors/Clerk

9. Planning & Planning Correspondence

Planning Applications: to consider Planning Applications received to date:

- a) **66678:** Prior Notification Application For Proposed Development By Telecommunications Code System Operators In Respect Of Erection Of One 14 Metre High Pole (2 Metre Underground, 12 Metre Above Ground) With Radio Equipment Attached Together With Erection Of One Ancillary Storage Cabinet & Compound Boundary Fence
Applicant: Airband Community Internet Limited
Location: Land At Ngr 258473 145180, Berryarbor
- b) **65606:** Erection Of 1 Dwelling (Amended Plans & Certificate)
Location: Brackenberry House Hagginton Hill Berryarbor Ilfracombe EX34 9SB
Applicant: Mr D Kennedy

10. Planning Decisions

To receive any planning decisions to date.

11. Payments and Receipts

To approve payments and receipts to date (information attached for Cllrs).

12. Grants

- a) **Berryarbor Pre-school** - To consider request for donation towards Berryarbor Pre-school (information attached).
- b) **Berry in Bloom** – To consider request for a donation as deferred from the previous meeting (information attached).

13. Defibrillator

To discuss and consider request from a member of the public regarding the provision of a second Defibrillator in the village.

14. Finance – Funding projects

- a) Councillor grant funding - To consider projects for the village in relation to potential Councillor grant funding being available.
- b) To consider priorities for Section 106 funding (information attached).

15. Berryarbor Business Directory

To receive report from Cllr Mrs S Barten and consider any actions therefrom.

16. Devon Association of Local Councils (DALC)

To receive information and consider nomination(s) on the DALC County Committee (attached).

17. Devon Communities Together – Rural Futures Conference

To receive information and consider attendance at the Rural Futures Conference hosted by Devon Communities Together on 28th June 2019 (information attached).

18. Exclusion of Press and Public

To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

19. ICO Correspondence

To receive verbal report from the Parish Clerk on matters relating to correspondence received from the ICO.