

Minutes of the Berrynarbor Parish Council Meeting
Held on Tuesday 12th March 2019 at 7pm in the Penn Curzen Room, Manor Hall,
Berrynarbor

Present: Cllrs A Stanbury (Chairman), Mrs J Fairchild, D Kennedy, Mrs D Reynolds and Mrs C White
Cllrs Mrs Y Gubb and J Lovering, North Devon Council
Cllr Miss A Davis, Devon County Council

3 Members of the public

1903/01 **Apologies:**
Cllrs Mrs G Bacon, Mrs S Barten, Mrs J Beer and A Coppin.

1903/02 **Declarations of Interest**
Cllr Stanbury declared a Disclosable Pecuniary Interest in Item 1903/06 Planning Application 65946 as the applicant is his brother.

1903/03 **Public Participation Period**
A member of the public stated he was in attendance to support item 1903/10

A member of the public stated he was in attendance to support his planning application.

1903/04 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 12th February 2019**
Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on the 12th February 2019 as a correct record. Cllr Stanbury duly signed the minutes.

1903/05 **To receive reports from:**

- Police
The newsletter was circulated prior to the meeting.
- County Councillor Miss A Davis
The report was circulated prior to the meeting and is attached as Appendix One.
- District Councillors Mrs Y Gubb & J Lovering
Cllr Mrs Gubb informed members that the annual Link Road litter pick would take place between now and Easter and there was an exercise taking place in Ilfracombe tomorrow for oil spills.

Cllr Lovering informed members that a grant had been received to promote WW2 locations and the coastal heritage linking the collections and they are looking for someone to operate the land train in Ilfracombe. Cllr Lovering explained the anti-social behaviour issues with Barnstaple Pannier Market being open at night and that NDC was looking to implement a Public Space Protection Order.
- Play Area Inspections – Cllr Mrs J Beer
Members were informed that an email had been received by Cllr Mrs Beer expressing concerns about a passage way between the new fence and laurel bushes in the Recreation Field it was hoped that this gap would close when the bushes grow. The resident was also concerned about the holes in the football nets.

The bench in the Manor Hall play area was still in situ and awaiting replacement.

The football nets in the Recreation Field now have large holes in them and require removal.

The shed is still awaiting action and the bin is yet to be moved and the area behind the bin could do with a trim and tidy, it was noted that the Parish Council's contractor had been asked to move the bin and agreed to ask him to tidy the area behind at the same time.

- Manor Hall – Cllr J Fairchild
Cllr Mrs Fairchild reported that the Manor Hall is now closed for around 4/5 weeks to allow repair works to be undertaken.
- Footpaths – Mrs J Fairchild
None.
- Dog Exercise Area – Cllr Mrs White
None.
- Meetings/Events attended by Councillors/Clerk
None.

1903/06

Planning and Planning Correspondence

Planning Applications: to consider Planning Applications received to date.

Cllr Stanbury declared a Disclosable Pecuniary Interest and left the meeting for the following item.

It was **resolved**, with no votes to the contrary, to elect Cllr Kennedy as Chairman for the item. It was further **resolved**, with no votes to the contrary, to suspend Standing Orders to allow the applicant to speak.

The applicant explained that the proposal was now smaller and the paint colour on the front wall had altered.

It was **resolved**, with no votes to the contrary, to reinstate Standing Orders.

65946 Erection of one owner/managers accommodation (amended elevations and footprint)

Location: Higher Wheel Farm, Combe Martin, Ilfracombe

Applicant/Agent: Richard Stanbury

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

Cllr Stanbury returned to the meeting and resumed the Chair.

Planning Decisions:

Withdrawn:

66080 Prior notification application for proposed development by telecommunications code system operators in respect of erection of one 12-metre-high pole with radio equipment attached together with erection of one ancillary storage cabinet and compound boundary fence at Land at Moules Farm, Berrynarbor, Ilfracombe.

It was **resolved**, with no votes to the contrary, to note the information.

- 1903/07 **Matters to Note** (correspondence is available from the Clerk unless otherwise stated)
- Completion of Monthly Defibrillator report
 - DALC March Newsletter
 - March Combe Martin, Berrynarbor and East Down Police Newsletter
 - Clerks & Councils Direct March 2019
 - Response from the Welsh Government to the concerns raised about the disposal of sediment from Hinkley Point (information enclosed for Cllrs)
 - Update on changes to the off-street parking orders (no objections have been raised)
 - Notification of Parish Grant Revision (information enclosed for Cllrs)

It was **resolved**, with no votes to the contrary, to note the information.

- 1903/08 **To approve payments and receipts to date and receive budget review**
The following payments were received:

Payments 12th February 2019 – 12th March 2019

Clerk's March Salary	£310.10 (Net)
Expenses: Mileage 12/03/2019 39 miles @ 0.45 =	£17.55
Total:	£327.65
HMRC PAYE	£77.40
Toilet Cleaning February	£100
Public Toilets Maintenance	£175
Berry Arboriculture, fencing in the Recreation Field	£2,703
Berry Arboriculture, repairs to fencing Manor Hall Play Area	£114
Berry Arboriculture, footpath clearance	£120
South West Water	£75.61
Berrynarbor PCC, Electricity	£24.72
Mrs J Fairchild, mop and bucket for public toilets	£11.99
Payments total:	£3,729.37

Receipts 12th February 2019 – 12th March 2019

Interest	£0.79
Receipts total:	£0.79

It was **resolved**, with no votes to the contrary, to approve the above payments and receipts.

- 1903/09 **To consider annual donation towards the Sewage Plant**
Members considered the annual donation and it was **resolved**, with no votes to the contrary, to provide a donation of 50% of the running costs at £59.69.

- 1903/10 **To consider request from Berrynarbor Community Enterprise to use the artwork from the Village Signs on gift items to be sold in the shop**
Members were asked to consider if the Berrynarbor Community Enterprise could use the logo on the village signs for village souvenirs and gifts, it was noted that the original artwork could not be located and the Community Enterprise had arranged for a local graphic designed to recreate the artwork which was circulated to members, it was further noted that Cllr Mrs Bacon, who drew the original logo, did not have any objections.

It was **resolved**, with no votes to the contrary, to approve the request for the Berrynarbor Community Enterprise to use the logo on the village signs for village souvenirs and gifts.

- 1903/11 **To consider renewal of licence for the Emergency Sand Bunker**
It was **resolved**, with no votes to the contrary, to renew the licence.

- 1903/12 **To consider draft Training and Development Policy**
It was **resolved**, with no votes to the contrary, to adopt the draft Training and Development Policy.
- 1903/13 **To consider draft Grant Awarding Policy**
It was **resolved**, with no votes to the contrary, to adopt the draft Grand Awarding Policy.
- 1903/14 **To consider draft Community Engagement Policy**
It was **resolved**, with no votes to the contrary, to adopt the draft Community Engagement Policy.
- 1903/15 **To consider grass cutting Tenders for 2019/2020**
Members were informed that four tender applications had been requested and sent to local companies, however, only one had been received. Members considered the tender that had been received which was from the Parish Council's current contractor members confirmed that they were more than happy with the service that had been provided and the tender represented value for money it was therefore **resolved**, with no votes to the contrary, to accept the tender from Berry Arboriculture subject to confirmation of appropriate Public Liability Insurance.
- 1903/16 **To consider procedure for Operation London Bridge**
It was **resolved**, with no votes to the contrary, to defer this item to allow the North Devon Council to provide the details of its procedures and policies.
- 1903/17 **Close**
There being no further business the meeting closed at 7.46pm.

Signed Dated