

**Minutes of the Berrynarbor Parish Council Meeting
Held on Tuesday 8th January 2019 at 7pm at Manor Hall,
Berrynarbor**

Present: Cllrs A Stanbury (Chairman), Mrs G Bacon, Mrs J Beer, Mrs S Barten, A Coppin and Mrs C White
Cllrs Mrs Y Gubb, North Devon Council
Cllr Miss A Davis, Devon County Council

Members of the public

1901/01 **Apologies:**
Cllr Mrs J Fairchild, D Kennedy and Mrs D Reynolds. Cllr J Lovering, North Devon Council.

1901/02 **Declarations of Interest**
Cllr Mrs Barten declared a Personal Interest in Item 1901/06 Planning Application 65946.

Cllr Stanbury declared a Disclosable Pecuniary Interest in Item 1901/06 Planning Application 65946 as the applicant is his brother.

1901/03 **Public Participation Period**
A member of the public asked for clarification on the planning process, in the absence of an up to date village development plan, the council is judging each application on its merit – what is the process and criteria etc to make a decision. The North Devon Council has the final say but how much weight does the Parish Council carry. This being the case – as an elected body how does the process work and how do we make our decision.

Another member of the public raised concerns about the lack of openness and transparency - three examples – fencing – delayed awaiting grant, delayed again due to bad weather. Second – field shelter – erected three or four years ago for benefit of school in the minutes of July last year it says to consider quotation to repair/etc wooden shelter but this has not progressed. Cllr Stanbury had quotation. – stu bailey to provide wood. Third – basket swing – heard nothing about this.

A member of the public made representations against the proposal for 44 panels for Middle Cockhill Farm. The application does not say if it is domestic or commercial – very unclear. If commercial will this set a precedent? This is excessive for domestic and he cannot see any grounds for thinking this is domestic. Personally, this is AONB land, up high in Sterridge Valley and he is the only person that can see it, the photos bear no relevance to compass points. The drawings are all hand drawn and not to scale and he did not think the application was clear enough – the notice has changed within the last 8 days, wrong number on it. Correct number now on so you can see the application online but it does not allow people to see all the evidence.

The applicant spoken on behalf of application 65759 Conversion of agricultural buildings. The fold yard is wooscott barton. Approve See the items laid out on attached piece of paper. The issues of concern have been dealt with.

1901/04 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 11th December 2018**
Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on the 11th December 2018 as a correct record. Cllr Stanbury duly signed the minutes.

1901/05

To receive reports from:

- Police
The newsletter was circulated prior to the meeting.
- County Councillor Miss A Davis
The report was circulated prior to the meeting and is attached as Appendix One.
- District Councillors Mrs Y Gubb & J Lovering
Cllr Mrs Gubb informed members that Brynsworthy would be open in the afternoons for contractors to view the plans for the Ilfracombe Watersports Centre.
- Play Area Inspections – Cllr Mrs J Beer
Nothing to report. The bench in the Manor Hall is rotten and it was agreed to place the consideration of a replacement bench on the next agenda. It was noted that the fencing for the Recreation Field had arrived but the contractor was awaiting delivery of the gate before completing.
- Manor Hall – Cllr J Fairchild
Nothing to report.
- Footpaths – Mrs J Fairchild
Cllr Mrs White reported that the stiles on footpath 21 require chasing along with the dog stile, as requested by a member of the public.
- Dog Exercise Area – Cllr Mrs White
None.
- Meetings/Events attended by Councillors/Clerk
None.

1901/06

Planning and Planning Correspondence

Planning Applications: to consider Planning Applications received to date.
Cllr Stanbury declared a Disclosable Pecuniary Interest and left the meeting for the following item. Cllr Mrs Gubb left the meeting.

65946 Erection of owners/managers accommodation
Location: Higher Wheel Farm, Combe Martin, Ilfracombe
Applicant/Agent: Richard Stanbury

It was **resolved**, with no votes to the contrary, no objections Recommends Approval

Cllr Stanbury returned to the meeting.

65966 Erection & alterations to dwelling together with loft conversion
Location: Newberry Wood, Newberry Hill, Berrynarbor, Ilfracombe
Applicant/Agent: Caroline Wilmer

It was **resolved**, with no votes to the contrary, no objections Recommends Approval

65960 Installation of a ground mounted 12kw PV panel array (2 rows of 11 panels)
Location: Middle Cockhill Farm, Berrynarbor, Ilfracombe
Applicant/Agent: Andrew Harvey-Bryant

It was **resolved**, with no votes to the contrary, to request an extension to enable a site visit for clarification, if an extension and site visit is not possible then the Parish Council would recommend Refusal as the plans were too vague and it is visible to neighbours which is contrary to what was stated on the plans.

65759 Conversion of agricultural buildings to form one dwelling & 4 units of holiday accommodation (amended plans & additional information)
Location: The fold yard, Oxenpark Lane, Berrynarbor, Ilfracombe
Applicant/Agent: Mr and Mrs Davies

It was **resolved**, with no votes to the contrary, that all issues have been addressed. Recommend Approval.

1901/07 **Matters to Note** (correspondence is available from the Clerk unless otherwise stated)

- Completion of Monthly Defibrillator report
- DALC December Newsletter
- Thank you letter from North Devon Record Office for donation
- Thank you letter Citizens Advice Torridge, North, Mid & West D
- PD/JM/MS/C115482 - Planning Enquiry Response (enclosed for Cllrs)
- Award of Community Resilience Funding for purchase of equipment
- Guidance on Roadworks.org and how to access information on roadworks
- P3 Winter Newsletter

It was **resolved**, with no votes to the contrary, to note the information.

1901/08 **To approve payments and receipts to date and receive budget review**
The following payments were received:

Payments 11th December 2018 – 8th January 2019

Clerk's January Salary	£310.10 (Net)
HMRC PAYE	£77.40
Toilet Cleaning December	£100
Gemma Bacon, Festive Lights	£109.54
Payments total:	£597.04

Receipts 11th December 2018 – 8th January 2019

Interest	£0.74
North Devon Council, Festive Lights	£109.53
Anonymous donation	£100
Receipts total:	£210.27

It was **resolved**, with no votes to the contrary, to approve the above payments and receipts.

1901/09 **To receive and consider notification of draft proposals for the new Off-Street Parking Order**

Information was circulated to members prior to the meeting. It was **resolved**, with no votes to the contrary, to note the information.

1901/10 **To consider items for inclusion on the 121 list for Section 106 funding**
It was **resolved**, with no votes to the contrary, for the Manor Hall refurbishment and play equipment to remain on the list and to add bus shelters, car park and refurbishment of the toilets. It was further agreed to place a notice in a future newsletter asking for parishioners' aspirations and update the list accordingly.

- 1901/11 **To consider donation towards Berrynarbor Pre-school**
It was noted that the Pre-school was still awaiting the return of the audited accounts.
- 1901/12 **To consider repairs to the fence bordering the Manor Hall and Play Area**
It was **resolved**, with no votes to the contrary, to carry out the repairs to the fence and as per the quotation provided.
- 1901/13 **To consider working towards the Quality Level of the Local Council Award Scheme**
Members were provided the details of the requirements and costs prior to the meeting. It was noted that, although the Parish Council could work towards achieving the Quality Level, it would currently not meet the criteria for two thirds of the Council having stood for election. It was therefore **resolved**, with no votes to the contrary, to work towards the award and apply in May 2019 following the election and assuming the full criteria can be met.
- 1901/14 **To consider details of public consultation for costings of adopting the public toilets & managing the car park**
It was **resolved**, with no votes to the contrary, to hold a public meeting in the Manor Hall before the end of January 2019, it was agreed to advertise the meeting on the website and noticeboards, Cllr Coppin will liaise with the Clerk.
- 1901/15 **To consider specification for Grass Cutting, Garden Maintenance and Footpath Clearance for 2019/2020**
The information was circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to add the cutting of the hedge along the Recreation Field in Pitt Hill and a regular visual inspection of the trees to the specification.
- 1901/16 **Close**
There being no further business the meeting closed at 8.15pm.

Signed Dated