

## BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE, FIRSTSTONE, YARNSCOMBE,  
BARNSTAPLE, EX31 3LW,

TEL: 07815665215. E-MAIL: [clerk@berrynarborparishcouncil.org.uk](mailto:clerk@berrynarborparishcouncil.org.uk)

### To all Berrynarbor Parish Councillors

You are hereby summoned to attend the Parish Council meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 8<sup>th</sup> January 2019**, at **Manor Hall, Birdswell Lane, Berrynarbor** at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.



**Victoria Woodhouse**  
**Clerk to the Council**

Date of issue: 2<sup>nd</sup> January 2019

### AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 3 **Public Participation Period**  
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
- 4 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 11<sup>th</sup> December 2018** (copies attached)
- 5 **To receive reports from:**
  - Police
  - County Councillor Miss A Davis
  - District Councillors Mrs Y Gubb & J Lovering
  - Play Area Inspections. Councillor Mrs J Beer
  - Manor Hall, Councillor Mrs J Fairchild
  - Footpaths Report Councillor Mrs Fairchild
  - Dog Exercise area Councillor Mrs White
  - Meetings/events attended by Councillors/Clerk
- 6 **Planning & Planning Correspondence**
  - 6.1 Planning Applications: to consider Planning Applications received to date
    - 65946** Erection of owners/managers accommodation  
Location: Higher Wheel Farm, Combe Martin, Ilfracombe  
Applicant/Agent: Richard Stanbury
    - 65966** Erection & alterations to dwelling together with loft conversion  
Location: Newberry Wood, Newberry Hill, Berrynarbor, Ilfracombe  
Applicant/Agent: Caroline Wilmer
    - 65960** Installation of a ground mounted 12kw PV panel array (2 rows of 11 panels)  
Location: Middle Cockhill Farm, Berrynarbor, Ilfracombe  
Applicant/Agent: Andrew Harvey-Bryant

**65759** Conversion of agricultural buildings to form one dwelling & 4 units of holiday accommodation (amended plans & additional information)  
Location: The fold yard, Oxenpark Lane, Berrynarbor, Ilfracombe  
Applicant/Agent: Mr and Mrs Davies

- 7 Matters to Note** (correspondence is available from the Clerk unless otherwise stated)
- Completion of Monthly Defibrillator report
  - DALC December Newsletter
  - Thank you letter from North Devon Record Office for donation
  - Thank you letter Citizens Advice Torridge, North, Mid & West D
  - PD/JM/MS/C115482 - Planning Enquiry Response (enclosed for Cllrs)
  - Award of Community Resilience Funding for purchase of equipment
  - Guidance on Roadworks.org and how to access information on roadworks
  - P3 Winter Newsletter
- 8 To approve payments and receipts to date and receive budget review** (information attached for Cllrs)
- 9 To receive and consider notification of draft proposals for the new Off-Street Parking Order** (information will be circulated to members via email)
- 10 To consider items for inclusion on the 121 list for Section 106 funding**
- 11 To consider donation towards Berrynarbor Pre-school** (information has already been circulated, accounts are yet to be received)
- 12 To consider repairs to the fence bordering the Manor Hall and Play Area** (quotation enclosed for Cllrs)
- 13 To consider working towards the Quality Level of the Local Council Award Scheme** (information to follow)
- 14 To consider details of public consultation for costings of adopting the public toilets & managing the car park**
- 15 To consider specification for Grass Cutting, Garden Maintenance and Footpath Clearance for 2019/2020** (information to follow)