

BERRYNARBOR PARISH COUNCIL


PARISH CLERK: MRS VICTORIA WOODHOUSE, FIRSTSTONE, YARNSCOMBE,
BARNSTAPLE, EX31 3LW,

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To all Berrynarbor Parish Councillors

You are hereby summoned to attend the Parish Council meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 11th December 2018**, at **Manor Hall, Birdswell Lane, Berrynarbor** at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.



Victoria Woodhouse
Clerk to the Council

Date of issue: 5th December 2018

AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 3 **Public Participation Period**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
- 4 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 13th November 2018** (copies attached)
- 5 **To receive reports from:**
 - Police
 - County Councillor Miss A Davis
 - District Councillors Mrs Y Gubb & J Lovering
 - Play Area Inspections. Councillor Mrs J Beer
 - Manor Hall, Councillor Mrs J Fairchild
 - Footpaths Report Councillor Mrs Fairchild
 - Dog Exercise area Councillor Mrs White
 - Meetings/events attended by Councillors/Clerk
- 6 **Planning & Planning Correspondence**
 - 6.1 Planning Applications: to consider Planning Applications received to date
65665 Conversion of rural building to dwelling (amended plans)
Location: Land off Bridswell Lane, Berrynarbor
Applicant/Agent: Mr and Mrs Bowden
 - 6.2 Planning Decisions: The Planning Authority has given Approval for:
 - 64718** Retrospective application for extension and alterations to dwelling together with landscaping works at Oaklands, Newberry Close, Berrynarbor, Ilfracombe
 - 65674** Demolition of conservatory and erection of extension at Besshill, 14 Hagginton Hill, Berrynarbor, Ilfracombe

- 7 Matters to Note** (correspondence is available from the Clerk unless otherwise stated)
- Completion of Monthly Defibrillator report
 - DALC November Newsletter
 - ICO Renewal as a Data Controller
 - Registration with ICO by Local Councillors (information enclosed for Cllrs)
 - Correspondence from Devon & Cornwall Police relating to Parish Councillors Register of Interests (copy has already been circulated)
 - Workplace Pensions – Update
 - Clerks & Councils Direct, November 18
 - Correspondence received relating to the tree in the Recreation Field (copies have already been circulated)
 - Thank you letter from Citizens Advice for donation
 - Delay to erection of fencing in the Recreation Field due to weather conditions
 - Submission of valid application for nomination of Asset of Community Value (copy enclosed for Cllrs)
- 8 To approve payments and receipts to date and receive budget review** (information attached for Cllrs)
- 9 To consider adding a member’s secure area to the Council’s website for circulation of documents including confidential documents** (information enclosed for Cllrs)
- 10 To receive updated costings, delivery procedure and costs of installation for replacement of Bus shelter on A399**
- 11 To consider donation towards Berrynarbor Pre-school** (information has already been circulated)
- 12 To consider replacement of hand drier in the public toilets** (item requested by Cllr Mrs Fairchild)
- 13 To receive further information on nomination of parish representation on the North Devon Coast AONB and consider nomination** (information enclosed for Cllrs)
- 14 To consider draft budgets for 2019/2020, including proposals and costings for the car park and public toilets and consider precept for 2019/2020** (information enclosed for Cllrs)
- 15 To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

PART B

- 16 To receive notification of and consider arrangements for Maternity Cover**