

**Minutes of the Berrynarbor Parish Council Meeting
Held on Tuesday 13th November 2018 at 7pm at Manor Hall,
Berrynarbor**

Present: Cllrs A Stanbury (Chairman), Mrs G Bacon, Mrs S Barten, Mrs J Beer, and Mrs J Fairchild, D Kennedy, Mrs D Reynolds and Mrs C White
Mrs V Woodhouse, Parish Clerk
Mrs Mrs Y Gubb and J Lovering North Devon Council
Mr M Hewlett, Project Manager from Airband

22 Members of the public

1811/01 **Apologies:**
Cllr Coppin and Miss A Davis, Devon County Council.

1811/02 **Declarations of Interest**
Cllr Kennedy declared a Disclosable Pecuniary Interest in Item 1811/06 application 65606 as the applicant and a Personal Interest in application 65674 as a neighbour.

Cllr Mrs Reynolds declared a Personal and Prejudicial Interest in Item 1811/06 application 65606 as the applicant is a client and fellow Councillor.

Cllr Mrs Barten declared a Personal Interest in Item 1811/06 application 65606 as the applicant is a fellow Councillor and a Personal and Prejudicial Interest in application 65729 as her business is within the same industry.

Cllr Mrs Bacon declared a Personal Interest in Item 1811/06 application 65606 as the applicant is a fellow Councillor and application 65729 as the industry is the same as her family's business and is a neighbour and application 65665 as a neighbour.

Cllr Mrs Beer declared a Personal Interest in Item 1811/06 application 65606 as the applicant is a fellow Councillor.

Cllr Stanbury declared a Personal Interest in Item 1811/06 application 65606 as the applicant is a fellow Councillor.

Cllr Mrs Fairchild declared a Personal Interest in Item 1811/06 application 65606 as the applicant is a fellow Councillor.

Cllr Mrs White declared a Personal Interest in Item 1811/06 application 65606 as the applicant is a fellow Councillor.

1811/03 **Public Participation Period**
A member of the public made representations on application 65606, Cllr Kennedy declared a Disclosable Pecuniary Interest and left the meeting. The member of the public raised objections and explained the proposed development is outside of the development area and within an Area of Outstanding Natural Beauty. The proposal is not sustainable development and would overlook their property. Concerns were also raised about the increase in traffic and access.

The applicant's Agent spoke in favour of the application and explained the sustainability of the development. He explained that the applicant and agent had adjusted the plans so as not to conflict with adjacent properties, in the Local Plan Berrynarbor does not have a development boundary, the property has a large garden providing a large plot for the proposed development the existing house is not a Listed Building and not within a Conservation Area.

A member of the public raised concerns about second homes in the area and the detrimental impact this has on the community and village. She explained that village life should be maintained and properties protected for residents for a sustainable community, owners of second homes do not contribute to village life.

Cllr Kennedy returned to the meeting.

A member of the public explained that the adopted Local Plan does not have development boundaries for Berrynarbor, which were removed at the request of the Parish Council. He felt that it was now even more important that the Parish Council responds to planning applications and was concerned that some consultations for planning applications are not making the timescale for Parish Council Meetings and an extension should be requested in this instance.

The applicant of application 65759 spoke in favour of the application and explained the differences between the original consent, which was for 1 residential unit and 3 holiday lets, and the current application for 1 residential unit and 4 smaller holiday lets, he explained that the footprint of the outbuildings would remain unchanged.

A member of the public asked if Planning Application 65665 would be discussed at the meeting.

A member of the public felt that an item for "Matters Arising" should be placed on Agendas for Parish Council Meetings.

Cllr Mrs Bacon left the meeting.

1811/04

To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 9th October 2018

Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on the 9th October 2018 as a correct record. Cllr Stanbury duly signed the minutes.

Cllr Mrs Bacon returned to the meeting.

1811/05

To receive reports from:

- Police
The newsletter was circulated prior to the meeting.
- County Councillor Miss A Davis
The report was circulated prior to the meeting and is attached as Appendix One.
- District Councillors Mrs Y Gubb & J Lovering
Cllr Mrs Gubb reported that the consultation on the Parish Boundaries Review was underway and NDC had asked if the Parish Council could update its Section 106 money wish list.

Cllr Lovering reported that NDC is undertaking a strategy to support tourism in North Devon and was supporting responsible gambling week.
- Play Area Inspections – Cllr Mrs J Beer
Nothing to report.
- Manor Hall – Cllr J Fairchild
Cllr Mrs Fairchild reported that the chimney requires some work and therefore the painting will be temporarily relocated.

- Footpaths – Mrs J Fairchild
Cllr Mrs Fairchild had attended the Parish Paths Partnership Annual Workshop, which she reported on under meetings/events.
- Dog Exercise Area – Cllr Mrs White
Nothing to report.
- Meetings/Events attended by Councillors/Clerk
Cllr Mrs Fairchild explained that she had attended the Parish Paths Partnership Annual Workshop in Croyde which had been useful, she had been provided with some replacement stickers for the worn ones, the Public Rights of Way P3 Officer was unable to attend due to illness but her attendance at a future Parish Council meeting would be requested.

1811/06

Planning and Planning Correspondence

Planning Applications: to consider Planning Applications received to date.

Cllr Kennedy declared a Disclosable Pecuniary Interest in the following item and left the meeting.

Cllr Mrs Reynolds declared a Personal and Prejudicial Interest in the following item and left the meeting.

65606 Erection of one dwelling (amended plans and certificate)
Location: Brackenberry House, Hagginton Hill, Berrynarbor, Ilfracombe
Applicant/Agent: Mr D Kennedy

It was **resolved**, with 2 votes against and 1 abstention, to recommend APPROVAL, the Parish Council would raise concerns about overlooking neighbouring properties especially from the balcony.

Cllr Mrs Reynolds returned to the meeting.

65674 Demolition of conservatory and erection of extension
Location: Besshill, 14 Hagginton Hill, Berrynarbor, Ilfracombe
Applicant/Agent: Mr and Mrs Joyce

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

Cllr Kennedy returned to the meeting.

Cllr Mrs Barten declared a Personal and Prejudicial Interest in the following item and left the meeting.

65729 Siting of 2 glamping pods
Location: Watermouth Cove Holiday Park, Berrynarbor, Ilfracombe
Applicant/Agent: Mrs V Fry

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

Cllr Mrs Barten returned to the meeting.

65759 Conversion of agricultural buildings to form one dwelling and 4 units of holiday accommodation
Location: The Fold Yard, Oxenpark Lane, Berrynarbor, Ilfracombe
Applicant/Agent: Mr and Mrs Davies

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

The Chairman explained that consultation notification of application **65665** had not been received, the Clerk had requested an extension, however the Planning Officer was on leave and an extension could not be confirmed. It was unanimously agreed that if an extension cannot be given to hold an extra-ordinary meeting to consider the application.

Planning Decisions: The Planning Authority has given Approval for:

65472 Retrospective application for erection of triple garage and carport with external staircase to first floor terrace & store room at Higher Yetland, Berry Down, Combe Martin, Ilfracombe

Withdrawn:

65426 Erection of one 12 metre high pole with radio equipment attached together with erection of one ancillary storage cabinet and compound boundary fencing at Land adjacent to mast at Moules Farm, Barton Lane, Berrynarbor, Ilfracombe

It was **resolved**, with no votes to the contrary, to note the above.

1811/07

To receive presentation from Airband on the project to deliver superfast broadband

The Chairman welcomed the members of Airband who proceeded to explain that the company was family run and delivering Government sponsored broadband and connecting rural communities. It was explained that the technology requires line of sight and is mainly wireless. Phase two would be completed at the end of January 2019 and includes 18 postcodes in the area, an application for a location in Berrynarbor has been withdrawn due to an objection, however, it will be re-submitted in the future, this would have formed part of phase 2 but will now be delayed until mid-2019, each pole can deliver a service to around 130 houses.

The Chairman thanked Airband for the presentation.

1811/08

Matters to Note (correspondence is available from the Clerk unless otherwise stated)

- Completion of Monthly Defibrillator report
- Police November Newsletter (available on the website)
- Thank you and update on funding position of North Devon Record Office (copy enclosed for Cllrs)
- DALC's October newsletter
- Adoption of the North Devon & Torridge Local Plan
- Funding Application to the Communities Together Fund for replacement of bus shelter – refused

It was **resolved**, with no votes to the contrary, to note the information.

1811/09

To approve payments and receipts to date and receive budget review

The following payments were received:

Payments 10th October 2018 – 13th November 2018

Clerk's November Salary		£310.10(Net)
Expenses: Mileage	09/10/2018 39 miles @ 0.45 =	£17.55
Land Registry Charge		£6.00
Total:		£333.65

HMRC PAYE	£77.40
Toilet Cleaning October	£100
South West Water, Public Toilets	£57.49
Data Protect Renewal Fee	£40.00
Berry Arboriculture, Grass Cutting	£2,369
Payments total:	£2,977.54

The Wicksteed payment was agreed in January 2018 subject to querying the “abortive costs for swing installation” this cost has now been deducted from the invoice and so a payment of £732 is due making the total payments this month £3,709.54.

Receipts 10th October 2018 –13th November 2018

Interest	£0.69
Receipts total:	£0.69

It was **resolved**, with no votes to the contrary, to approve the above payments and receipts.

- 1811/10 **To agree Calendar of Meetings for 2019**
It was **resolved**, with no votes to the contrary, to agree the calendar of meetings for 2019.
- 1811/11 **To consider donation towards the Royal British Legion Poppy Appeal**
It was **resolved**, with no votes to the contrary, to agree a donation of £50.
- 1811/12 **To consider donation towards the Citizens Advice Torrington, North Mid and West Devon**
It was **resolved**, with no votes to the contrary, to agree a donation of £50.
- 1811/13 **To consider donation towards Berrynarbor Pre-school**
It was noted that no accounts had been received and it was **resolved**, with no votes to the contrary, to defer consideration and request a copy of the accounts.
- 1811/14 **To receive advice from the North Devon Council’s Landscape & Countryside Officer on the request to remove one ash tree in the Recreation field**
It was proposed and seconded to allow the resident to fell the tree in the Recreation Field under Licence with the Parish Council and subject to the resident funding the removal, appointing a qualified Tree Surgeon as approved by the Parish Council and providing a replacement tree at their own cost in the Recreation Field, location size and species to be agreed with the Parish Council, when put to the vote the vote was tied with 4 in favour and 4 against, the proposal was lost on the Chairman’s casting vote and it was **resolved** not to permit works to the tree based on the advice from the North Devon Council’s Landscape and Countryside Officer which is attached to the minutes as Appendix Two.
- 1811/15 **To consider Christmas tree and purchasing of additional lighting** (item requested by Cllr Mrs Barten)
It was **resolved**, with no votes to the contrary, to provide a Christmas Tree for the village and purchase additional lighting for the inside of the bus shelter. It was noted that the lights would be erected around the last weekend of November 2018 and a donation would be made to the Church to cover the electricity costs.

- 1811/16 **To consider North Devon Coast AONB Public Consultation on the Management Plan 2019-2024**
 It was **resolved**, with no votes to the contrary, to nominate a representative from Berrynarbor Parish Council to join the AONB Partnership.
- 1811/17 **To note that NDC would not support a variation of the Parking Order that changes the use class and to agree support for variation of max stay 24 hours with no return within 6 hours**
 It was **resolved**, with no votes to the contrary, to note and agree the support for a variation of max stay 24 hours with no return within 6 hours.
- 1811/18 **To discuss possible solar options for the Manor Hall** (item requested by Cllr Mrs Fairchild)
 Cllr Mrs Fairchild explained that an application would be submitted to the Fullabrook Community Interest Fund to enable the heating in the hall to become sustainable, but as the Manor Hall is a Listed Building solar panels cannot be placed on the building but can be placed within close proximity which would be on the wall in the play area and would require support from the Parish Council. It was **resolved**, with no votes to the contrary, to support in principle and if sympathetic to the surroundings.
- 1811/19 **To consider Polling District Review**
 It was **resolved**, with no votes to the contrary, to note the information.
- 1811/20 **To consider draft budgets for 2019/2020**
 It was noted that this was the first run of the draft budgets for consideration and agreed to discuss in depth at the December meeting.
- Members were informed that a letter from a resident had been received about the annual tractor trimming of the roadside hedge on the lower section of Barton Lane and the damage caused to the drainage systems from the debris not being cleared, it was agreed to notify Devon County Council as the highway's authority.
- 1811/21 **Close**
 There being no further business the meeting closed at 8.52pm.

Signed Dated