

# BERRYNARBOR PARISH COUNCIL

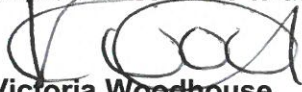
PARISH CLERK: MRS VICTORIA WOODHOUSE, FIRSTSTONE, YARNSCOMBE,  
BARNSTAPLE, EX31 3LW,

TEL: 07815665215. E-MAIL: [clerk@berrynarborparishcouncil.org.uk](mailto:clerk@berrynarborparishcouncil.org.uk)

## To all Berrynarbor Parish Councillors

You are hereby summoned to attend the Parish Council meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 13<sup>th</sup> June 2017**, at **Manor Hall, Birdswell Lane, Berrynarbor** at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.



**Victoria Woodhouse**  
**Clerk to the Council**

Date of issue: 7<sup>th</sup> June 2017

## AGENDA

- 1 The Chairman will read and sign the prescribed 'Declaration of Acceptance of Office'**
- 2 Apologies** (Please make any apologies known to the Clerk)
- 3 Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 4 Public Participation Period**  
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
- 5 To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 9<sup>th</sup> May 2017** (copies attached)
- 6 To receive reports from:**
  - Police
  - County Councillors Miss A Davis
  - District Councillors Mrs Y Gubb & J Lovering
  - Play Area Inspections. Councillor Mrs J Beer
  - Manor Hall, Councillor Mrs D Reynolds
  - Footpaths Report Councillor Mrs White
  - Dog Exercise area Councillor Mrs White
  - Meetings/events attended by Councillors/Clerk
- 7 Planning & Planning Correspondence**
  - 7.1** Planning Applications: to consider Planning Applications received to date
  - 7.2** Planning Decisions: The Planning Authority has given Approval for:  
**62827** Alterations and extension to dwelling at Hole Farm, Berrynarbor, Ilfracombe
- 8 Matters to Note** (correspondence is available from the Clerk unless otherwise stated)
  - Completion of Monthly Defibrillator report
  - DALC's June newsletter

- Community Self-Help Update (information enclosed for Cllrs)
  - North Devon Link Road Consultation and Exhibition dates (information enclosed for Cllrs)
  - Temporary Prohibition of Traffic for Birdswell Lane, Berrynarbor (information enclosed for Cllrs)
  - Deregulation of the Water Industry from South West Water
  - Thank you letter from the Editor and Producer of the Berrynarbor Newsletter (information enclosed for Cllrs)
  - Clerks and Councils Direct May 2017
- 9 To approve payments and receipts to date** (information attached for Cllrs)
  - 10 To receive budget review** (information attached for Cllrs)
  - 11 To discuss and agree the Annual Governance Statement Detailed in the Audit Commission's Annual Return for the Year Ended 31<sup>st</sup> March 2017** (information enclosed for Cllrs)
  - 12 To receive and agree the Internal Audited Accounts for the Financial Year 2016/2017 together with the Parish Council's Internal Auditor's Report** (information enclosed for Cllrs)
  - 13 To consider and agree the Audit Commission's Annual Return for the Year Ended 31<sup>st</sup> March 2017** (information enclosed for Cllrs)
  - 14 To receive Annual Play Inspection Reports** (information to be circulated)
  - 15 To consider repeat order for Annual Play Inspection** (information enclosed for Cllrs)
  - 16 To consider Community Priorities** (information enclosed for Cllrs)
  - 17 To consider lease arrangements and refurbishment of the Public Toilets**
  - 18 To complete the Snow Plan for Berrynarbor Parish** (information enclosed for Cllrs)
  - 19 To consider request from the School to use Parish Council land for a sponsored move**
  - 20 To consider festivities for 2017**
  - 21 To note Parish Council's Insurance Renewal**
  - 22 To consider purchase of container to replace the Emergency Sand Bunker** (examples enclosed for Cllrs)
  - 23 To receive update on Automatic Enrolment**
  - 24 To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

## **PART B**

- 25 To receive correspondence relating to the Appeals Procedure for the legal proceedings** (information enclosed for Cllrs)
- 26 To consider procedure for holiday and sickness cover**

