BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE, FIRSTONE, YARNSCOMBE, BARNSTAPLE, EX31 3LW,
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To all Berrynarbor Parish Councillors

You are hereby summoned to attend the Annual Parish Council meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 12th September 2017,** at **Manor Hall, Birdswell Lane, Barrynarbor** at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Victoria Woodhouse
Clerk to the Council

Date of issue: 6th September 2017

AGENDA

1 **Apologies** (Please make any apologies known to the Clerk)

2 **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.

3 **Public Participation Period**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.

4 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 11th July 2017** (copies attached)

5 **To receive reports from:**

- Police
- County Councillor Miss A Davis
- District Councillors Mrs Y Gubb & J Lovering
- Play Area Inspections. Councillor Mrs J Beer
- Manor Hall, Councillor Mrs D Reynolds
- Footpaths Report Councillor Mrs Fairchild
- Dog Exercise area Councillor Mrs White
- Meetings/events attended by Councillors/Clerk

6 **Planning & Planning Correspondence**

6.1 Planning Applications: to consider Planning Applications received to date

63351 Erection of porch
Location: 24 Berrynarbor Park, Berrynarbor, Ilfracombe
Applicant/Agent: Mr Sowerby

6.2 Planning Decisions: The Planning Authority has given Approval for:

63295 Approval of details in respect of discharge of condition 3 (archaeological work) attached to planning permission 57349 at Stowford Farm Meadows, Berrynarbor, Ilfracombe

The following application has been Withdrawn

62319 Notification of works to trees in a Conservation Area in respect of removal of one Mountain Ash tree at open space Barton Lane, Berrynarbor

6.3 Planning Appeals
62151 Conversion of barn to form one residential dwelling together with new vehicular access
Location: Hempster Farm, Berrynarbor, Ilfracombe
Applicant/Agent: Mrs Holland

7 **Matters to Note** (correspondence is available from the Clerk unless otherwise stated)

- Completion of Monthly Defibrillator report
- DALC's August newsletter
- DALC's Annual Report 2016/2017
- Come Martin, Berrynarbor and East Down Police August and September 2017 Newsletter (available on the Website)
- Details of Project Griffin a national counter terrorism awareness initiative (available on the website)
- Correspondence from South West Coast Path Association and registration details for South West Coast Path 2017 Challenge
- NALC Legal Briefing – General Data Protection Regulation – summary of main provisions (information enclosed for Cllrs)
- Application to Tesco Bags of Help for replacement of the Bus Shelter on the A399
- Clerks and Councils Direct September 2017

8 **To approve payments and receipts to date** (information attached for Cllrs)

9 **To receive budget review** (information attached for Cllrs)

10 **To consider tenders to works to trees in the Recreation Field** (information enclosed for Cllrs)

11 **To consider the condition of the shed in the Recreation Field**

12 **To consider tenders to undertake repair works to play equipment as identified in the Annual ROSPA report** (information enclosed for Cllrs)

13 **To consider tenders to install the new iron village signs** (information enclosed for Cllrs)

14 **To consider and agree specification to obtain tenders for the creation of a stone planter for Barton Lane**

15 **To consider consultation on the Minerals Safeguarding Areas** (information attached for Cllrs)

16 **To note Conclusion of Audit for financial year ended 31st March 2017** (information attached for Cllrs)

17 **To consider Electoral Review of North Devon: Warding Arrangements** (information enclosed for Cllrs)

18 **To receive update from Cllrs Coppin & Mrs Barten on Festivities and the purchase of lighting for 2017**

19 **To receive an update and discuss any issues relating to the cleaning of the Public Toilets** (Cllr Mrs Fairchild to report)

20 **To receive update on the possibility of a lease for the Public Toilets or transferring the ownership for the Public Toilets and car park**

21 **To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

PART B

22 **To receive an update on the Appeals Procedure for the legal proceedings**