


**BERRYNARBOR PARISH COUNCIL**  
ACTING PARISH CLERK: MRS VICTORIA WOODHOUSE, FIRSTSTONE,  
YARNSCOMBE, BARNSTAPLE, EX31 3LW,  
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**To all Berrynarbor Parish Councillors**

You are hereby summoned to attend a meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 14<sup>th</sup> March 2017**, at **Manor Hall, Birdswell Lane, Berrynarbor** at **7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

  
**Victoria Woodhouse**  
**Acting Clerk to the Council**

Date of issue: 8<sup>th</sup> March 2017

**AGENDA**

- 1 Apologies** (Please make any apologies known to the Clerk)
- 2 Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 3 Public Participation Period**  
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
- 4 To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 14<sup>th</sup> February 2017** (copies attached)
- 5 To receive reports from:**
  - Police
  - County Councillors Miss A Davis
  - District Councillors Mrs Y Gubb & J Lovering
  - Play Area Inspections. Councillor Mrs J Beer
  - Manor Hall, Councillor Mrs D Reynolds
  - Footpaths Report Councillor Mrs White
  - Dog Exercise area Councillor Mrs White
  - Meetings/events attended by Councillors/Clerk
- 6 Planning & Planning Correspondence**
  - 6.1 Planning Applications: to consider Planning Applications received to date  
  
**62545** Siting of non-illuminated wooden B&B sign erected on a wooden post  
Location: Start of access track for Home Barton Farmhouse, Barton Lane, Berrynarbor, Ilfracombe  
Applicant/Agent: Dr Brandon
- 7 Matters to Note** (correspondence is available from the Clerk unless otherwise stated)
  - Completion of Monthly Defibrillator report
  - DALC March Newsletters
  - Devon Acute Services Review

- Changes to Waste and Recycling
  - Clerks & Councils Direct March Edition
  - Thank you Letter from Berrynarbor Community Enterprise (enclosed)
  - Berrynarbor Wall Memorial, Grade II Listing (enclosed)
  - Non-material amendment to planning permission 61070
  - Completion of Registration of Title for the Recreation Field
- 8 **To approve payments and receipts to date** (information attached for Cllrs)
  - 9 **To receive budget review** (information attached for Cllrs)
  - 10 **To consider Draft Pensions Discretions Policy** (information attached for Cllrs)
  - 11 **To receive further information and consider whether or not the Parish Council wishes to proceed with a Feasibility Study for Community Renewable Energy** (information to be circulated)
  - 12 **To consider Online Payments for HMRC**
  - 13 **To consider designs and information relating to the Berrynarbor Village Signs**
  - 14 **To consider grass cutting tenders for 2017-2018**
  - 15 **To consider Berrynarbor Flag Design Competition** (item requested by Cllr Mrs Barten)
  - 16 **To receive report from Cllrs Mrs Fairchild and Mrs Beer on Flood Warden Training**
  - 17 **To receive updated Emergency Plan** (information attached for Cllrs)
  - 18 **To review the Parish Council's Snow Plan**
  - 19 **To consider releasing Ear Marked Funds for the Manor Hall project**
  - 20 **To receive update on security arrangements for the Manor Hall and consider financial contribution**
  - 21 **To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

#### **PART B**

- 22 **To consider appointment of Parish Clerk and Responsible Financial Officer**
- 23 **To receive update on legal proceedings**
- 24 **To resolve:** that the press and public be re-admitted to the meeting.

#### **PART A**

- 25 **To consider resolutions to allow the Parish Council to apply for the Foundation Local Council Award** (information enclosed for Cllrs)