

BERRYNARBOR PARISH COUNCIL

ACTING PARISH CLERK: MRS VICTORIA WOODHOUSE, FIRSTSTONE,
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To all Berrynarbor Parish Councillors

You are hereby summoned to attend a meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 13th December 2016**, at **Manor Hall, Birdswell Lane, Berrynarbor** at **7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Victoria Woodhouse
Acting Clerk to the Council

Date of issue: 7th December 2016

AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 3 **Public Participation Period**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
- 4 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 8th November 2016** (copies attached)
- 5 **To receive reports from:**
 - Police
 - County Councillors Miss A Davis
 - District Councillors Mrs Y Gubb & J Lovering
 - Play Area Inspections. Councillor Mrs J Beer
 - Manor Hall, Councillor Mrs D Reynolds
 - Footpaths Report Councillor Mrs White
 - Dog Exercise area Councillor Mrs White
 - Meetings/events attended by Councillors/Clerk
- 6 **Planning & Planning Correspondence**
 - 6.1 Planning Applications: to consider Planning Applications received to date
 - 62151** Conversion of barn to form one residential dwelling together with new vehicular access
Location: Hempster Farm, Berrynarbor, Ilfracombe
Applicant: Mrs Holland
 - 62206** Application for consent for works to trees covered by a Tree Preservation Order in respect of removal of one Sycamore tree
Location: Watermouth House land off of Hagginton Hill, Berrynarbor, Ilfracombe
Applicant: Mr M Clarke
 - 6.2 Planning Decisions: to note Planning Decisions received to date
The following application has been withdrawn:

- 62078** Removal of condition one (use) attached to planning permission 2/80/1798/5/3 (erection of amenities building and warden accommodation) to allow for full time residential use at Staddle Stones, Berrynarbor Park, Berrynarbor
- 7 Matters to Note** (correspondence is available from the Clerk unless otherwise stated)
- DALC December Newsletter
 - Completion of Monthly Defibrillator report
 - Temporary Prohibition of Traffic, road past Moules Farm & Barton Lane, Berrynarbor (information enclosed for Cllrs)
- 8 To approve payments and receipts to date** (information attached for Cllrs)
- 9 To receive budget review** (information attached for Cllrs)
- 10 To consider draft budgets for the financial year 2017/2018 and set the precept** (information enclosed for Cllrs)
- 11 To agree Calendar of Meetings** (information attached for Cllrs)
- 12 To consider request from Berrynarbor Shop for financial assistance towards glazing of the telephone kiosk** (information enclosed for Cllrs)
- 13 To consider works to the tree in the Manor Hall Play Area and associated quotations**
- 14 To consider quotations for the purchase of a sign for the Public Toilets**
- 15 To receive update on cleaning arrangements for the Public Toilets and consider any the purchase of associated products**
- 16 To consider donation towards the Royal British Legion Poppy Appeal**
- 17 To receive update and agree for transfer of documents for the transfer of the Manor Hall**
- 18 To receive and consider representations made by Braunton Parish Council in relation to the proposed closure of Chivenor** (information enclosed for Cllrs)
- 19 To consider draft Training and Development policy** (information attached for Cllrs)
- 20 To consider Tenders for feasibility study for Community Renewable Energy and associated grant application**
- 21 To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

PART B

- 22 To receive update on legal proceedings**
- 23 To consider recruitment process: job advert, associated timescales and costs** (information enclosed for Cllrs)